

**BOARD MINUTES  
Confidential –FINAL  
March 3, 2015**

Pursuant to a written notice by delivered to each member of the Board of Directors of the California Association for Bilingual Education held an open Board meeting at the Town and Country Resort and convention Center, 500 Hotel Circle North, San Diego, CA 92108

**Board Members Present:**

Francisca Sánchez, President; Ramon Zavala, Vice President; Karling Aguilera-Fort, President Elect; Barbara Flores, Director of Community Affairs; Elodia Ortega Lampkin, Director of State and Legislative Affairs; Lettie Ramirez, Director of Secondary and IHE Affairs; Rosa Armstrong, Director of Par-educator; Marissa Lazo-Necco, Director of Parent Relations (11:30 a.m.); Stanley Lucero, Region II Representative; Olivia Yahya, Region III Representative; Sally Fox; Region IV Representative; and Imelda Trinklein, Region V Representative.

**Board Members Absent:**

Raul Maldonado, Director of Financial Affairs; Annie Rodriguez, Region I Representative;

**Staff Members/Consultants/ Legal Counsel Present:**

Jan Gustafson-Corea, Chief Executive Officer; Mary T. Hernandez, Legal Counsel; Laurie Nesrala, Education Consultant; Elizabeth Jimenez, PDS Consultant; Felipe Agredano; and Aida Madison, Executive Assistant

**Guests Present:**

Rosalinda Quintanar, CTA Liaison; Kris Nichlos, CABE Two-Way board member; Yolanda Lucero, CABE Two-Way board member, Maria S. Quezada, Director of i3 Project.

**SESSION ONE: Opening**

- 1.1 **Call to Order: 10:30 a.m.**
- 1.2 **Roll Call was taken by A. Madison**
- 1.3 **Selection of Time Keeper: Lettie Ramirez Selection of Observer: Karling Aguilera-Fort**
- 1.4 **Approval of Agenda**
- 1.5 **Approval of Minutes**
- 1.6 **Welcome and Board Connections**

**MOTION #1-TO APPROVE THE AGENDA WITH THE ADDITION OF 5.4-California ABLE FUND  
Moved: K. Aguilera-Fort Second: R. Zamona Motion passes: Yes**

**MOTION #2- TO APPROVE THE MINUTES OF NOVEMBER 15, 2014, BOARD OF DIRECTORS’ MEETING WITH THE CORRECTION FOR BARBARA FLORES, DIRECTOR OF “COMMUNITY AFFAIRS” NOT “SECONDARY AND IHE AFFAIRS”.**

**Moved: B. Flores Second: K. Aguilera-Fort Motion passes: Yes**

**SESSION TWO: Legislative, Directors', Region Representatives and Staff Report**

**2.1 – Legislative Update (Item 2.1)** – E. Ortega-Lampkin stated that CAFE, in collaboration with Californians Together, California Rural Legal Assistance and the Center for Equity for English Learners (CEEL) worked on the development a tool that could be used by district administrators, parents, teachers, school board members and advocates to identify the strengths and limitations of district's programs and services specific to English Learners included in their LCAP's. E. Ortega-Lampkin stated she attended a stakeholders meeting along with Martha Zaragoza-Diaz. Elodia highlighted some of the sponsored legislation: SB 750 (Mendoza) English Language Education.

**2.2 – President, Director and Regional Representatives' Report (Item 2.2)** – R. Zavala stated the regional representatives had a meeting and prepared for the JDA. S. Lucero O. Yahya stated North Orange County chapter is re-activating and having their first meeting on Sunday, March 8, 2015. I. Trinklein stated the PDS K-12 in the Chapter 58-Antelope Valley was very well attended and they have requested another PDS in January. R. Armstrong stated a representative from Peru will be attending the CAFE 2015. Two-Way institutes at CAFE 2015. There will be a reception on Thursday. It is sponsored by Dual New Mexico.

**2.3 – CEO Report (Item 2.3)** – Jan Corea submitted a written report. J. Corea presented an update on PDS as of March 2, 2015.

**2.4 – Strategic Plan Report** - Claudia Lockwood stated that the list for the dual immersion programs was completed. S. Lucero stated his goals for membership is 1. Promote web-based membership support, services, and resources. 2. Assess and reorganize chapter, affiliate and membership lists, and update the process for membership. S. Lucero stated he created a created ZeeMaps with locations of active chapters, affiliates, and CAFE Office showing the contact information for each chapter. S. Lucero stated he is also working on the CAFE student clubs. R. Zavala stated that has created a user-friendly data dashboard that promotes transparency and awareness regarding English Learner College, career, and 21<sup>st</sup> century readiness to both support best practices and create a sense of urgency for change among our parents, embers, and education policymakers.

**SESSION THREE: Affiliates, Liaisons and Guests**

**3.1 CTA-** . Rosalinda Quintanar, CTA liaison, stated that she requested that CTA to create a proclamation for CAFE.

**3.2 2-Way CAFE-**

**SESSION FOUR: Action Items**

**4.1 – Audit Report (Item 4.1)**

MOTION #3 – TO APPROVE THE AUDIT REPORT FOR 2013-2014 FY AS PRESENTED.

**Moved:** B. Flores

**Second:** R. Zavala

**Motion passes:** yes

**4.2 – Budget and Actual Variance Report for the period of October 1, 2014 to December 31, 2014 and CAFE 2015 Financial Summary (Item 4.2)**

MOTION # 4-TO APPROVE THE BUDGET AND ACTUAL VARIANCE REPORT FOR THE PERIOD OF OCTOBER 1, 2014 TO DECEMBER 31, 2014 AND CAFE 2015 FINANCIAL SUMMARY.

**Moved:** R. Zavala

**Second:** L. Ramirez

**Motion passes:** yes

**SESSION FIVE: Information and Discussion Items**

**5.1 – CABA 2015 Financial Report/Update** -Yvette Chong Coontz provided the board with the financial report for the second quarter of the fiscal year and provided an update on CABA 2015 finances.

**5.2 – CABA 2015** – Jan Corea discussed the conference program, CABA Walk of Fame, mobile app, T&C property, new events/activities, tote bag items, and the location, dates and times for various receptions. Jan also highlighted a new feature, “The Voice”, for the general sessions and events for the introduction of people going on stage to speak or present. L. Nesrala gave a brief explanation of the board member assignments and the color coding used.

**5.3 – CABA 2016 Artwork** – K. Aguilera-Fort discussed the proposed artwork and theme for CABA 2016. CABA Bridging Multiple Worlds for Global Success.

**5.4 – California ABLE FUND** - Sandra Anderson presented and provided an update on the progress of the California ABLE Fund. A fundraising luncheon will be held at CABA 2015 on Friday, March 6.

**CLOSED SESSION**

**SESSION SIX: Adjournment**

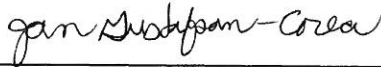
The next regular CABA Board of Directors meeting will be June 20, 2015 at the Hyatt Regency Long Beach, CA

**Attested and Approved,**



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CABA President



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CABA CEO