

**2014-2015
CABE Board of Directors**

President
Francisca S. Sánchez
Provocative Practice

President-Elect
Karling Aguilera-Fort
San Francisco Unified School District

Vice President
Ramón Zavala
Compton Unified School District

Director of Legislative/State Affairs
Elodia Ortega-Lampkin
Woodland Joint Unified Schools

Director of Community Affairs
Dr. Barbara Flores
CSU, San Bernardino

Director of Financial Affairs
Raul Maldonado
Palmdale School District

Director of Para-Educator Affairs
Rosa Armstrong
Palmdale School District

Director of Parent Relations
Marissa Lazo-Necco
Ontario Montclair School District

Director of Secondary & IHE Affairs
Dr. Lettie Ramirez
CSU, East Bay

Region I Representative
Dr. Annie Torres Rodríguez
San Francisco Unified School District

Region II Representative
Stanley Lucero
Retired

Region III Representative
Olivia Yahya
Saddleback Valley
Unified School District

Region IV Representative
Sarah Fox
San Diego County Office of Education

Region V Representative
Imelda Trinklein
Antelope Valley High School District

Chief Executive Officer
Jan Gustafson-Corea

Legal Counsel
Mary T. Hernández
García, Hernández,
Sawhney & Bermudez LLP

**BOARD MINUTES
Confidential –FINAL
November 15, 2014**

Pursuant to a written notice by delivered to each member of the Board of Directors on October 11, 2014, the Board of Directors of the California Association for Bilingual Education held an open Board meeting at the CABE Headquarters at 16033 E. San Bernardino, Rd.in Covina, CA 91722 on November 15, 2014.

Board Members Present:

Francisca Sánchez, President; Ramon Zavala, Vice President; Karling Aguilera-Fort, President Elect; Raul Maldonado, Director of Financial Affairs; Barbara Flores, Director of Community Affairs; Marissa Lazo-Necco, Director of Parent Relations; Annie Rodriguez, Region I Representative; Stanley Lucero, Region II Representative; Olivia Yahya, Region III Representative; Sally Fox; Region IV Representative; and Imelda Trinklein, Region V Representative.

Board Members Absent:

Elodia Ortega Lampkin, Director of State and Legislative Affairs; Rosa Armstrong, Director of Para-educator and Lettie Ramirez, Director of Secondary and IHE Affairs.

Staff Members/Consultants/ Legal Counsel Present:

Jan Gustafson-Corea, Chief Executive Officer; Elizabeth Jimenez, Administrative Services Manager; Maria Villa-Marquez, Director of Parent and Family Engagement; Delma Chwilinski, Director of Programs and Events; Norma Rocha, IT Coordinator; Aida Madison, Executive Assistant; Martha Zaragoza-Diaz, Legislative Lobbyist; and Mary T. Hernandez, Legal Counsel; Laurie Nesrala, Education Consultant; Elizabeth Jimenez, PDS Consultant.

Guests Present:

Rosalinda Quintanar, CTA Liaison; Kris Nicholls, CABE Two-Way board member.

SESSION ONE: Opening

- 1.1 Call to Order: 9:01 a.m.
- 1.2 Roll Call was taken
- 1.3 Selection of Time Keeper: I. Trinklein Selection of Observer: S. Fox
- 1.4 Approval of Agenda
- 1.5 Approval of Minutes
- 1.6 Oath of Office
- 1.7 Welcome and Board Connections

MOTION #1-TO APPROVE THE AGENDA WITH THE ADDITION OF ACTION ITEM 5.4-LARA BILL AND ITEM 4.3-ADVOCACY ROLE FOR NON-PROFIT

Moved: K. Aguilera-Fort **Second:** I. Trinklein **Motion passes:** Yes

MOTION #2- TO APPROVE THE MINUTES OF SEPTEMBER 13, 2014, BOARD OF DIRECTORS' MEETING WITH NO REVISIONS.

Moved: K. Aguilera-Fort **Second:** B. Flores **Motion passes:** Yes

OATH OF OFFICE: SALLY FOX WAS SWORN IN AS THE REGION 4 REPRESENTATIVE EFFECTIVE NOVEMBER 15, 2014.

CLOSED SESSION

SESSION TWO: President's, Directors', Legislative Report, and Region Representatives Report

2.1 President, Director and Regional Representatives' Report- F. Sánchez stated she continues to work with CCSESA Arts Initiative and on their new project Creativity at the Core. F. Sánchez stated there will be a colloquial meeting on May 17, 2015 in Sacramento at the Sheraton and she invited board members to attend, if possible. R. Zavala stated the regional representatives met on Friday, November 14, 2014. The regional representatives will work with chapter of the year. R. Zavala stated the region representatives have identified areas that the representatives will work on. They will make sure that the chapter nominees' work is tied to action plans, CAFE Compass, innovative activities, scholarships, engaged in the community, etc. The due date will be in early January and the regional representatives will be working on a nomination process. Also, the committees were identified for the award nominations: Administrator, Teacher, Para-educator, Parent, Seal of Excellence, and Chapter of the Year. R. Zavala would like two to three members for each committee. S. Lucero stated that his goals are to: 1) set up a network for members; 2) Align to the CAFE compass; 3) work on the CAFE university student clubs; 4) work on a portfolio to help write/training for the CAFE compass. A. Rodriguez stated that the regional reception went well and everyone had a great time. Region 2-S. Lucero stated the Bakersfield chapter is now called KAFE chapter and they are increasing their membership "on their own". At the receptions, certificates were given to dual language teachers. Region 3-O. Yahya stated that the North Orange County are working on a fundraiser to give out scholarships. The Whittier chapter is very active and this summer they partnered with the college in the area. Pepperdine chapter is very active and one highlight that in October they held a panel talking about equal opportunity education and it was very successful. They are having their annual reception at the annual conference on March 5, 2015 and they are looking for presenters. Region 4- L. Nesrala had a great regional conference. Region 5-I. Trinklein stated the Ventura Chapter had a successful min-conference. She would like to nominate them as a "chapter of the year". Antelope Valley chapter is working with Elizabeth Jimenez (PDS) planning it on January 24, 2015. B. Flores stated she met with the CEO at 3M and sharing what CAFE is doing at San Bernardino.

2.2 Legislative Update- M. Zaragoza-Diaz stated SB 1174 (Lara) English Language Education was signed by Governor Brown, Chapter 753, Statutes of 2014. SB 1174 repeals and revises specific provisions of Proposition 227. Jesse Melgar, Communications Director for Senator Ricardo Lara will join the board meeting via conference call today. M. Zaragoza-Diaz stated Jesse Melgar will provide more information regarding the passage of SB 1174. M. Zaragoza-Diaz stated the comparison of Provisions of Proposition 227 and the Lara Initiative. (Item 2.2)

2.3 CEO Report- J. Corea shared her quarterly report. She stated that CAFE's annual audit began this week. J. Corea stated that once the report is finished, the audit committee will meet in January to review audit. A phone conference/meeting will be held with the all board members in order to approve the audit report. J. Corea stated the regional conference have done well.

SESSION THREE: Affiliates, Liaisons, and Guests

3.1 CTA- Rosalinda Quintanar stated she is working on the language acquisition and higher education committees at CTA.

3.2 2-Way CABA- Kris Nicholls stated that there will be a two day Two-Way CABA reception at the annual conference and they are working on getting a sponsor. N. Nicholls stated the officers for Two-Way CABA are: Yolanda Lucero, secretary; Patricia Wolf-Kincade, Vice President; Adeline Blasingame, treasurer; and Adrienne Machado, member-at-large. K. Nicholls stated that they are putting together a Two-Way newsletter. The next meeting will be on January 10, 2015.

3.3 CABTE- no report given

SESSION FOUR: Information and Discussion Items

4.1 – Strategic Plan Update- J. Corea stated the strategic plan is on the CABA website for the board reference. Laura Nesrala stated she is working with Claudia Lockwood on the 4.1- Multilingual Excellence of the strategic plan. The focus is on three areas: Biliteracy pathways, dual language directory, and SB1174. L. Nesrala stated she is working with Ramon on the 4.2-Data Dashboard-Phase I, Content Development; processing a plan and developing a workplan. L. Nesrala stated that for 2.3-Design for Success Website-Content Development (Fred Dobb) is processing plan and developing workplan. L. Nesrala stated she will now be sending out the email blasts.

4.2 – CABA 2015 Report- D. Chwilinski stated the board members' registration and hotel reservations will be taken care. D. Chwilinski stated a new event at the conference will be the "university visits" for parents. The cost is \$50. D. Chwilinski stated there will be a President's Reception on Thursday, March 5, 2015 for the CABA past presidents.

4.3 – Update from Senator Ricardo Lara's Office (SB 1174) – Jesse Melgar, Communications Director for Senator Lara's office joined the board meeting via conference call. Mr. Melgar presented some of the differences between the Proposition 227 and Senator Lara's initiative. (Item 2.2)

4.3.1 Advocacy Role for Non-profit – Mary Hernandez, counsel, presented the board with some of the guidelines on activities that nonprofit organizations in California when it comes to campaigns. Under California law, organizations engaging in certain activities to support or oppose a ballot measure may need to disclose their expenditures in support of or opposition to the ballot measure, as well as the names of donors whose contributions were used to support the organization's ballot measure activities. However, the following activities are exempt from California's disclosure laws and can be done by an organization without fear of triggering any special disclosure reports.

4.4 – CABA's Partnership with Californians Together – Shelly Spiegel-Coleman, Executive Director, Californians Together, presented the many ways that CalTog and CABA have partnered any the areas, of Legislation/Advocacy with the support of SB 1174, LCAP/LCFF Evaluation Rubrics, ELA/ELD Framework, co-sponsor bills—LTELs and State Seal of Biliteracy. Ms. Spiegel-Coleman also stated the CalTog and CABA partnership with other organizations such as the CRLA, ACSA, CTA, CFT, CLSBA and the ongoing relationships with the CDE and the State. This includes quarterly meetings with Tom Torlakson and CDE staff.

4.5 – CABA Regional Conferences – D. Chwilinski stated the attendees for regional conference: Bakersfield- 205, PDS Institute- 40; Sacramento-269, PDS Institute- 64; Monterey-160, PDS Institute projected 50; Riverside projected 300, PDS Institute projected 50. The keynote will be: Jose Luis Orozco for regional conference.

4.6 – CABA PDS Update – Elizabeth Jimenez presented the CABA PDS YDT Revenue and Projected Revenue as of November 15, 2014. The first quarter 2014-2015, contract goal: \$72,956 by close of Q-1 and confirmed revenue \$148,970. The second quarter-October-December 2014, contract goal by close of quarter \$175,095.

4.7 – Staffing Update – J. Corea mentioned new consultants-Memo Méndez, Fred Dobb, Claudia Lockwood, Ramon Zavala, Stanley Lucero, Francisca Sanchez and part-time staff joining CABA. J. Corea also noted the new committee members. (Item 4.7)

SESSION FIVE: ACTION ITEMS

5.1- Consent Calendar

- CABE Board Awards – District of the Year
- CABE Board Awards – Chapter of the Year
- CABE Chapter & Student Club Bylaws Template

MOTION # 3- NO ACTION WAS TAKEN ON THIS ITEM 5.1

MOTION #4 – TO APPROVE THE BUDGET AND ACTUAL VARIANCE REPORT FOR THE PERIOD OF JULY 1, 2014 TO SEPTEMBER 30, 2014. (ITEM 5.2 & 5.2.1)

Yvette Chong-Coontz stated the current total assets are \$994,836; total property and equipment, net is \$406,325; total current liabilities are \$135,437. The total liabilities and net assets are \$1,401,161. Total unrestricted revenue \$188,305. The budget is \$3,321,521. The variance is \$3,133,216; However, J. Corea stated this is not unusual for this time of year. Revenue should increase when more conference registration begin to come in. Y. Chong-Coontz stated that the auditors came to CABE Headquarters the first week of the audit and the second week the auditors will be in their office and communicate through email with CABE. Y. Chong-Coontz stated the audit is going well so far.

Moved: R. Maldonado

Second: B. Flores

Motion passes: yes

MOTION # 5-TO APPROVE THE RECOMMENDED CABE 2015 BOARD AWARDS(HOWEVER IF MARCIA VARGAS HAS RECEIVED A CABE BOARD AWARD SHE WILL BE REMOVED FROM THE LIST AND ADD PETE CHACÓN AND GIVE FLEXIBILITY TO THE EXECUTIVE COMMITTEE TO SELECT ANOTHER AWARD IF THE TWO PREVIOUS AWARDS ARE NOT AWARDED. (ITEM 5.3)

F. Sánchez stated the Executive Committee is recommending the following board awards: Legacy- James Cummins, CABE Promoting Multilingual Dream awards-Marcia Vargas, Civil Rights and Linguistic Rights-Ling Chi Wang and Ed Steinman and CABE Founders award recognition for anyone who was part of the beginning of CABE.

Moved: R. Maldonado

Second: I. Trinklein

Motion passes: Yes

MOTION # 6-TO APPROVE THE RECOMMENDATION OF THE LEGISLATIVE COMMITTEE FOR CABE'S FULL PARTICIPATION WITHIN THE FEDERAL AND STATE LEGAL PARAMETERS ON THE SB1174 CAMPAIGN INITIATIVE.

M. Hernandez stated the Legislative Committee recommends the board fully participate in the SB 1174 campaign with the legal parameters for nonprofits.

Moved: B. Flores

Second: M. Lazo-Necco

Motion passes: Yes

SESSION SIX: Adjournment

The next regular CABE Board of Directors meeting will be Tuesday, March 3, 2015 at the Town and Country Resort in San Diego, CA during the annual conference.

Attested and Approved,



CABE President

CABE CEO