



2016-2017

CABE Board of Directors

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**Karling Aguilera-Fort**  
Francisco Unified School District

President Elect

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Lodi Unified School District

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(Retired)

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San Diego State University

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**Dr. Barbara Flores**  
CSU, San Bernardino

Director of Financial Affairs

**Raul Maldonado**  
Palmdale School District

Director of Para-Educator Affairs

**Rosa Armstrong**  
Palmdale School District

Director of Parent Relations

**Marissa Lazo-Necco**  
San Bernardino County  
Superintendent of Schools

Director of Secondary & IHE Affairs

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CSU, East Bay

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**Dr. Annie BichLoan Duong**  
Merced County Office of Education

Region II Representative

**Esabel Cervantes**  
Salinas City Elementary SD

Region III Representative

**Olivia Yahya**  
Saddleback Valley  
Unified School District

Region IV Representative

**Norma Sandoval**  
Lakeside Union USD

Region V Representative

**Ana Donovan**  
SCV/iLEAD Charter School

Chief Executive Officer

**Jan Gustafson-Corea**

Legal Counsel

**Mary T. Hernández**  
Garcia, Hernández,  
Sawhney, LLP

## BOARD MINUTES

### March 28, 2017

Pursuant to a written notice by delivered to each member of the Board of Directors of the California Association for Bilingual Education held an open Board meeting on March 28 at Anaheim Marriott, Elite I and II ,700 Convention Way, Anaheim, CA 92802

#### Board Members Present:

Karling Aguilera-Fort, President; Elodia Ortega-Lampkin, Vice President; Annie Rodriguez, Vice President; Lettie Ramirez, Director of Secondary and IHE Affairs; Karen Cadiero-Kaplan, Director of State and Legislative Affairs; Raul Maldonado, Director of Financial Affairs; Barbara Flores, Director of Community Affairs; Rosa Armstrong, Director of Para-Professional Affairs; Marissa Lazo-Necco, Director of Parent Relations; Annie Duong, Region I Representative; Esabel Cervantes, Olivia Yahya, Region III Representative; Ana Donovan, Region IV Representative and Norma Sandoval, Region V Representative.

#### Staff Members Present:

Jan Gustafson-Corea, Chief Executive Officer; Kris Nicholls, Director of Professional Development Services; Delma Chwilinski, Director of Programs and Events; Maria Villa, Parent and Family Engagement Coordinator; Norma Rocha, IT Coordinator; Joshua Jauregui, Administrative Systems Manager; Laura Diaz, Parent Specialist; Claudia Lockwood, Multilingual Excellence Consultant; Enrique Gonzalez, Strategic Partnerships Consultant; Stanley Lucero, Membership Consultant; Laurie Nesrala, Education Consultant; and Aida Madison, Executive Assistant

#### Legal Counsel Present/Guests:

Mary T. Hernández, Legal Counsel; Rosalinda Quintanar, CTA Liaison

#### SESSION ONE: Opening

- 1.1 Call to Order
- 1.2 Roll Call – A. Madison
- 1.3 Selection of Time Keeper: Rosa Armstrong Observer: Raul Maldonado
- 1.4 Adoption of Agenda

**MOTION #1-TO APPROVE THE AGENDA OF MARCH 28, 2017 AS PRESENTED WITH NO REVISIONS.**

Move: Norma Sandoval Second: Rosa Armstrong Approved: Yes

- 1.5 Approval of the Minutes

**MOTION #2-TO APPROVE THE +MINUTES OF JANUARY 21, 2017 WITH NO REVISIONS.**

Move: Barbara Flores Second: Marissa Lazo-Necco Approved: Yes

- 1.6 President’s, Directors’ and Regional Representatives’ Reports (are available on website), CEO Report, Partner Reports, and Strategic Plan

#### SESSION TWO: Action Item and Informational Item

##### 2.1 Budget and Actual Variance Report

Yvette Chong-Coontz stated that the total assets are 1,809,738 \$ through January 31, 2017;

compared to last year January 31, 2016 the total assets are \$ 2,050,231. The total liabilities are through January 31, 207 is \$264,962; last year it is\$395,068. Total liabilities and net assets through January 31, 2071 is \$1,809,738; last year it is \$ 2,050,231. The total unrestricted revenue through January 31,2017 is \$1,825,084; last year it is \$1,695,901. Yvette Chong-Coontz stated the cash flow projection July 2017 through June 2017 is \$4,356,116. The investment forecast for the next five months (February 2017-June 2017) is \$780,000.

**MOTION #3 – TO APPROVE THE BUDGET AND ACTUAL VARIANCE REPORT FOR THE PERIOD OF NOVEMBER 30, 2016 to JANUARY 31, 2017.**

**Move:** Barbara Flores      **Second:** Marissa Lazo-Necco      **Approved:** yes

**2.2 CABE 2017 Attendance and Financial Update**

Yvette Chong-Coontz stated that the budgeted registration is \$1,849,050. The actual registration for 2017 is \$2,229,689. A variance is \$380639, 121% over budget. Total budgeted attendees is 4,125; the actual total attendees is 5,457.

**2.3 CABE 2017 Overview and Schedule**

Jan Corea and Delma Chwilinski presented the overview of the conference. The registration for CABE 2018 has been closed. This is the first time that CABE has closed registration and there will be no onsite registration. Jan Corea went over the district and county offices that are on the planning committee. This year our Diamond sponsor is Sobrato at \$40,000.

**SESSION THREE: Affiliates, Liaisons and Guests**

**3.1 EL Roadmap**

Laurie Olsen provided an update on the EL Roadmap process with the California Department of Education.

**3.2 Discussion**

**3.3 Legislative Update**

Martha Zaragoza-Diaz presented the sponsored bills AB 952 (Reyes) Teachers: Bilingual Teacher Professional Development Program, AB 1142 (Medina) State Seal of Biliteracy: English Learners. The California Accountability Model & School Dashboard information was shared.

**SESSION FOUR: Closed Session**

**SESSION FIVE: LUNCH**

**SESSION SIX: Adjournment**

**6.0 The meeting was adjourned**

**Attested and Approved,**



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CABE President



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CABE CEO