

## Holidays 2018 – 2019

Item 3.2.1

HOLIDAY	DATE	OBSERVED
Independence Day	Wednesday, July 4, 2018	Office closed
Labor Day	Monday, September 3, 2018	Office closed
Thanksgiving Day	Thursday, November 22, 2018	Office closed
Day After Thanksgiving	Friday, November 23, 2018	Office closed
Christmas & New Year's Day	Winter Break—Office Closed Monday, December 24, 2018 to Friday, January 4, 2019	
Martin Luther King Jr.	Monday, January 21, 2019	Office closed
Presidents' Day	Monday, February 18, 2019	TBD (based on conference schedule)
César Chávez Day	Sunday, March 31, 2019	Monday, April 1
Good Friday	Friday, April 19, 2019	Office closed
Memorial Day	Monday, May 27, 2019	Office closed

## Office Schedule

<b>June – September</b>	Open Monday – Thursday. Office is closed Fridays. (Summer Schedule) Work hours (8/80=8 days/80 hours). All Staff works a 10-hour day
<b>September – January</b>	Open Monday – Friday. Work hours (9/80=9 hours/80 hours). 9-hour day. Alternating Staff (Groups A & B) works every other Friday.
<b>January – March</b>	Open Monday – Friday. 8-hour day (10/80—10 days/80 hours). All staff works Monday – Friday. Closed March 26 – April 2, 2019 (Post CABE 2019).
<b>April – June</b>	Open Monday – Friday. Work hours (9/80=9 hours/80 hours). 9-hour day. Alternating staff (Groups A & B) works every other Friday.