

# CABE 2019

*Imagine, Inspire, Ignite – Multilingualism for All*

## 2019 PLANNING COMMITTEE LUNCH MEETING

CABE Headquarters, Conference Room 1

20888 Amar Road, Walnut, CA 91789

Thursday, September 20, 2018 / 11:00am – 2:30pm

### OUTCOMES

- Celebrate and promote our commitment to English Learners and biliteracy programs and build a vision for systemically addressing EL needs across southern California and the state
- Build connections to the CABE Vision and Mission
- Become familiar with the CABE structure for the annual conference
- Understand the roles and responsibilities of being a part of the CABE 2019 planning committee
- Have questions answered and suggestions/recommendations noted
- Feel motivated to invite and involve colleagues to participate in and attend CABE 2019

### AGENDA [Begin by 11:30am]

- 1) **Meet & Greet (Lunch)** [30 min]
- 2) **Welcome and Introductions** [30 min]
  - a) Introduce yourself and your committee
    - i) Are you a CABE member? How long have you been a member?
- 3) **CABE Overview** (Conferences, Parent Engagement, Advocacy) [20 min]
  - a) Location: **Long Beach Convention Center** on **March 20-23, 2019**
  - b) Expected Attendance for CABE 2019 (4,000+)
  - c) Special Features—theme, artwork, special sessions, speakers, etc.
  - d) Conference Format/Schedule
  - e) Exhibitor Brochure
- 4) **Roles and Responsibilities - Review of Planning Committee Notebook** [30 min]
  - a) Attend Planning Committee Meetings (see list)
  - b) Recruit/Assign Chairs and Volunteers for Committees selected
  - c) Promote CABE 2019: Registration, Award Nomination, Student Writing Contest, etc.
- 5) **Selection of committees by ABC USD, Corona-Norco USD, Inglewood USD and LACOE** [10 min]
  - a) AV/Technology
  - b) Two-Day Institutes
  - c) University Campus Visits
  - d) Volunteers (Inglewood USD?)
  - e) Workshop Presiders
- 6) **CABE 2019 Workshop Proposal Review by Strands** [60 min]
  - a) Select strand, review proposals and return by end of meeting
- 7) **Announcements & Reminders** [5 min]
  - a) Contact Information Form (see attached form)  
Complete and return TODAY: Superintendent, Co-Chair & Committee Chair
  - b) Superintendent Welcome Schedule (see attached schedule)  
Review schedule with your Superintendent (email first and second selection to Adriana)
  - c) Award Nominations and Student Writing Contest deadline: **December 4, 2018** (5:00pm PST)
  - d) CABE 2019 Planning Committee Resource Page  
<http://www.gocabe.org/index.php/conferences/planning-committee/>
- 8) **Questions & Adjournment** [5 min]

CALIFORNIA ASSOCIATION FOR BILINGUAL EDUCATION

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## NOTES

Next Meeting: Monday, October 29, 2018 @ Inglewood Unified School District, Inglewood, CA 90301