

**TO:** CABE Board of Directors

**CC:** Jan Gustafson-Corea, CEO

**FROM:** Elizabeth Jiménez

**DATE:** February 18, 2014

**SUBJECT:** Board Agenda Item: CABE Professional Development Services Report for the period of November 18, 2013 – February 22, 2014

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### **Progress to Date**

Since November of 2013, implementation of PDS has grown and continues to move forward. We have begun a soft recruiting of additional professional developers

The attached chart provides data on our accomplishments thus far, including:

- Types of Professional Development Provided
  - Type 1. Partnered PD (Example: collaborating with a COE or organization to target a geographic area or need)
  - Type 2. On-site PD (Examples: a one day stand and deliver PD, a keynote, an ongoing classroom coaching contract)
  - Type 3. Expert Consulting (Examples: Dual Language Immersion start up, feasibility study, Master Plan Development)
- Location, Title, & Dates of the PD Services Provided
- Number of Participants Served
- Price and Duration of the PD
- Revenue Generated by the PD
- Costs & Expenses of the PD
- Surplus & Percent Margin

### **TYPE 1 – PARTNERED PROFESSIONAL DEVELOPMENT**

Yolo County Office of Education

1 day training on Coaching CCSS/ELD Standards in the classroom January 23, 2014

Day 2 Secondary Strategies training – Jan. 27, 2014

Day 2 Elementary Strategies training – Jan. 29, 2014

Monterey County Office of Education

Day 2 Elementary Strategies training – February 12, 2014

Day 2 Secondary Strategies training – February 14, 2014

Santa Clara County Office of Education Conference March 8, 2014

2 sessions each offered by Erin Bostick Mason and by Elizabeth Jiménez  
Plans are underway for Summer Institutes and Back to School Series. The following topics have been proposed:

1. Project Based Learning for Secondary  
Project Based Learning for Elementary
2. Strengthening STEM
3. Seminar on Starting a Dual Language Immersion Program
4. Eradicating Learned Passivity – Eliminating the formation of Long Term English Learners
5. Teacher to Teacher Professional Development – Peer Coaching for Teachers of English Learners
6. Complete Toolkit to Train Your DELAC

**PLEASE urge districts to consider incorporating these professional development sessions into their district LCFF plans.**

#### **TYPE 2 – ON-SITE PROFESSIONAL DEVELOPMENT**

Between November 13, 2013 through February 14, 2014 we began the planning and delivery of professional development to both SEA (Soledad Enrichment Action) Schools in Los Angeles County and to Washington Preparatory High School in LAUSD. These are the schools involved in the JP Morgan/Chase STEAM Grant. Day 1 training at SEA was held on Dec. 10 followed up a week later with a day of Coaching at two of their sites on December 19.

Day 2 training for SEA was conducting on January 15, 2014 by Elizabeth Jimenez, followed by onsite coaching at 3 sites on February 6, 2014. Day 2 training for Washington Prep was held on Feb. 7, 2014 and Day 3 will be a visit to iPoly High School on the Cal Poly Pomona campus to observe their Project Based Learning Curriculum in action, and meet with faculty, admin, and students to learn more.

At the request of the grantor, we have also extended training to Central California by including **McFarland Unified School District** in the Yolo County Training on Classroom Coaching. On March 11-12 CABA PDS will conduct two days of SDAIE training for Science and Math high school teachers in McFarland by Ron Rohac. Ron is conducting a two-day STEM institute at the CABA conference to which four teachers from each of the participating schools will attend.

Elizabeth Jimenez was brought back by **Folsom Cordova School District** for a second day of training, on January 29, 2014 including 9 of their principals. In addition, they also sent 11 TOSAs to the Yolo County Training on Coaching.

We have a proposal out to a continuation school in **Coachella School District** for two days of training, awaiting final approval by their site council.

We are in conversations with **Twin Rivers School District** in the Sacramento area to provide DELAC training to parents and to administrators. They learned about CAFE PDS through attendance at the CAFE Sacramento Regional Conference.

### **TYPE 3 – EXPERT CONSULTING**

**Garden Grove USD** – The final feasibility report was prepared and on December 3, 2014 was delivered to the Board of Education by Elizabeth Jimenez and Erin Bostick Mason. The Board discussed the report and asked questions at their Board study session. At the Board meeting later that evening, they approved and accepted the CAFE report.

**Anaheim City Elementary School District** – Elizabeth prepared and presented a proposal to the ACSD Board of Education which was accepted and on January 13, 2014, ratified by the Board to examine their existing Dual Language Immersion programs and help the district to develop a five year strategic plan to expand services. Marcia Vargas and Elizabeth Jimenez will partner to work with the district on behalf of CAFE PDS.

**San Bernardino City Schools** – A proposal has been submitted to the district for consideration by the board to help create a strategic plan for the expansion of Biliteracy Opportunities in San Bernardino.

### **Summary on Earnings**

During the 2013-2014 year, our revenue generating activity related to CAFE PDS represents a range of return on investment/surplus margin for CAFE of 30% to 71%, an excellent return on investment when benchmarked against other organizations similar to CAFE. No CAFE PDS activities have run in the red, and all have achieved the 30% margin or more meaning that the effort has sustained itself and brought in a surplus.