

CABE Compass Alignment	Goal	Steps to goal	Date	Who	Resources needed	Assess progress
<b>Envisioning Success</b>						
1.1 Defining success	<i>Incorporate CABE toolkit into any PD offerings by 2 Way CABE</i>	<i>Stay connected with CABE Board and PDS...</i>				
1.2 Communication tools	Prepare and disseminate a bi-annual 2Way CABE newsletter.	1. Define newsletter template. 2. Create newsletter calendar. (fall 2015, spring 2016 conference time) 3. Assign tasks. To Estella 10/1 4. Assemble newsletter. Estella 5. Post on 2Way CABE website. Contact Laurie Nesrala or appropriate CABE staff person (maybe Norma) 6. Disseminate electronically to all 2Way Members and schools. (Jan has compiled. Patricia will contact Stanley.) (Peggy will write an invitation letter)	To Estella 10/1  Distribution 10/10	Estella - Assemble  Melanie-distribution		Check-in Aug. 15 @ 9AM  Check-in Sept 26 mtg.
<b>Designing for Success</b>						
2.2 PD	Coordinate with CABE and CABE PDS to support PD relevant for 2 Way programs.					
	2.2.1 Organize a strong 2 Way Strand as part of the annual conference	a. Participate in CABE Annual Conference Planning Committee and coordinate with CABE staff.		Peggy		
		b. 2 Way exhibit table				
		c. 2 Way reception				
		d. 2 Way programs showcase				
		e. 2 Way membership meeting				
		f. 2 Way strand page in conference program				
	2.2.2 Annual Conference 2-day 2 Way pre-conference institute. Presenter is Jody Weincek	a. Discussion with CABE (Jan, Kris) to determine who/how (done 8/29) b. Decision made to welcome, invite membership & participation. Next step: contact Jody to plan how we will support. c. Jody agrees to collaborate and will get in touch during planning phase.		Peggy contact Jody (9/9)		

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	2.2.3 Regional conferences 1-day institutes	a. Discuss at Sept meeting b. Discussion with CAFE (Jan, Kris) to determine who/how when TBD	ON HOLD			
	2.2.4 Regional conferences short informational presentation. (See 3.1)	a. Obtain regional conference information from CAFE. Done. b. Determine how to pay travel expenses for 2 Way board member participation in regional conferences. Still pending. c. Designate one board member to present at each regional conference. Done 8/29 d. Collaboratively review the presentation. Jennifer & Peggy 9/10	10/29 11/19 4/27 5/17	Patricia (Bakersf) Peggy & Jennifer (Stockto) Melanie (Anahei) Estella & Melanie (Riversid)	travel costs	
	2.2.5 Reach out to chapters to offer information, consultation.					
2.3 website	Provide news, advocacy and research information on 2 Way CAFE Website.			Contact Laurie Nesrala		
<b>Engaging Our Community for Success</b>						
3.1 Family/Community Engagement	3.1.1 Provide a 2-Way informational workshop at each regional conference.	See 2.2.4				
3.2 Making Learning visible	Provide a 2-Way information table at the annual and regional CAFE conferences.	See 2.2.1				
3.3 Partnerships	Liaison and partner with key professional and advocacy organizations.					
	3.3.1 Maintain close affiliate relationship with CAFE	a. A 2Way CAFE Board member will attend CAFE Board meetings	a.9/19 11/21 3/22 6/24	a.Melanie TBD Peggy TBD	travel costs	

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		b. A 2Way CAFE Board member will participate in the CAFE Annual Conference Planning Committee	25 b	b.Peggy		
	3.3.2 DLENM:	a. Attend La Cosecha. b. Co-sponsor 2Way Reception at CAFE annual conference. Peggy will contact DLENM at La Cosecha.		Peggy Peggy		
	3.3.3 CalTog	a. Attend meetings in Long Beach b. Continue MOU (MOU sent to Shelly 9/8/15) c. Disseminate advocacy information. (Also 1.2, 2.3, 3.4)	10/5-6 12/15	Estella 10/6 Jennifer	travel costs	
	3.3.4 NABE 2 Way SIG	a. Attend NABE, participate in SIG & provide workshop. Contact Santiago Woods to discuss. (email sent 8/24/15, peggy)				
	3.3.5 CABTE	TBD				
	3.3.6 ADTLE	TBD				
3.4 Advocacy	Publicize advocacy issues in Newsletter and on webpage					
3.5 Membership	Increase 2Way CAFE's efficacy by broadening participation.					
	3.5.1 Reach out to 2 Way Schools and teachers	annual conference strand invitation to conference newsletter (email list and media blast; Claudia Lockwood has email list of current 2 Way Programs) program showcase at annual and regional conferences exhibit table				

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Accountability for Success						
4.1 Multilingual excellence	<i>Program showcases at annual and regional conferences</i>	<i>Negotiate space/ time as part of CAFE conference planning Showcase proposal submitted. Create template for showcase Invite/confirm participating schools.</i>				
4.3 Chapter Engagement	<i>Reach out to chapters to offer 2 Way resources, meetings at regional conferences and consultation. (See 3.5)</i>					
4.6 budget and fund development	4.6.1 Identify Treasurer Melanie McGrath	a. Bank account signatories will be Melanie McGrath and Estella Patel b. complete annual report	b. 9/10	a.Melanie  b. Melanie and Estella		
	4.6.2 Determine and plan for funding needed for each action or activity.	a. Proactively, clearly articulate financial relationship between CAFE and 2 Way CAFE b. Sell 2-way merchandise at annual conference and through CAFE online store				

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