

**2015-2016
CABE Board of Directors**

President

Karling Aguilera-Fort
San Francisco Unified School District

Immediate Past President

Francisca Sánchez
Provocative Practice

Vice President

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Morgan Hill USD

Director of Legislative/State Affairs

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Lodi USD

Director of Community Affairs

Dr. Barbara Flores
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Director of Financial Affairs

Raul Maldonado
Palmdale School District

Director of Para-Educator Affairs

Rosa Armstrong
Palmdale School District

Director of Parent Relations

Marissa Lazo-Necco
SBCSS

Director of Secondary & IHE Affairs

Dr. Lettie Ramirez
CSU, East Bay

Region I Representative

Regina Piper
San Francisco Unified School District

Region II Representative

Esabel Cervantes
Salinas City Elementary SD

Region III Representative

Olivia Yahya
Saddleback Valley
Unified School District

Region IV Representative

Sally Fox
San Diego County Office of Education

Region V Representative

Ana Donovan
The Palmdale Aerospace Academy

Chief Executive Officer

Jan Gustafson-Corea

Legal Counsel

Mary T. Hernández
García, Hernández,
Sawhney & Bermudez LLP

BOARD MINUTES

Confidential

November 21, 2015

Pursuant to a written notice by delivered to each member of the Board of Directors on the Board of Directors of the California Association for Bilingual Education held an open Board meeting at the Courtyard Marriott Baldwin Park, 14635 Baldwin Park Towne Center, Baldwin Park, CA 91706.

Board Members Present:

Karling Aguilera-Fort, President; Ramon Zavala, Vice President; Francisca Sánchez, Immediate Past President; Raul Maldonado, Director of Financial Affairs; Lettie Ramirez, Director of Secondary and IHE Affairs; Elodia Ortega-Lampkin, Director of State and Legislative Affairs; Rosa Armstrong, Director of Para-Professional Affairs; Marissa Lazo-Necco, Director of Parent Affairs; Regina Piper, Region I Representative; Olivia Yahya, Region III Representative; Sally Fox, Region IV Representative; and Ana Donovan, Region V Representative.

Staff Members/ Legal Counsel Present:

Jan Gustafson-Corea, Chief Executive Officer; Delma Chwilinski, Director of Programs & Events; Kris Nicholls, Director of CABE PDS; Norma Rocha, IT Coordinator; Maria Villa-Marquez, Director of Parent and Family Engagement & i3 Parent Program Coordinator; Elizabeth Jiménez, Administrative Systems Manager; Enrique Gonzalez, Strategic Partnerships Consultant; Stanley Lucero, Membership Consultant; Claudia Lockwood, Multilingual Excellence Consultant; Laurie Nesralla, Education Consultant; Yvette Chong-Coontz, Accountant; Antoinette Hernández, Parent Specialist/Coaching and Mentoring; Laura Diaz, Parent Specialist and Aida Madison, Executive Assistant

Board Member Absent:

Barbara Flores, Director of Community Affairs and Esabel Cervantes, Region II Representative and Raul Maldonado, Director of Financial Affairs

Guests Present:

Mary T. Hernández, Legal Counsel; Rosalinda Quintanar, CTA Liaison

SESSION ONE: Opening

- 1.0 Call to Order
- 1.1 Roll Call was taken
- 1.2 Selection of Time Keeper: Olivia Yahya Observer: Ana Donovan & Sally Fox
- 1.3 Approval of Agenda

MOTION #1- TO APPROVE THE AGENDA WITH THE MOVE ITEM 3.2 –TWO-WAY CABE AFTER ITEM 6.7-MEXICO PARTNERSHIP

Moved: R. Zavala

Second: L. Ramirez

Motion passes: Yes

MOTION #2- TO APPROVE THE MINUTES OF THE SEPTEMBER 19, 2015, BOARD OF DIRECTORS' MEETING WITH NO REVISIONS.

Moved: Olivia Yahya

Second: Marissa Lazo-Necco

Motion passes: Yes

SESSION THREE: Affiliate, Liaisons and Guests

3.1- CTA

Rosalinda Quintanar-CTA Representative, stated the applications for the awards on human rights and communications are being accepted.

3.2-2Way CABE

Two-Way CABE Affiliate will present after Item 6.7

3.3- CABTE

Lettie Ramirez stated that the new president for CABTE is Karen Cadiero-Kaplan.

SESSION FOUR: President's, Directors', Region Representatives' and Staff's Reports

4.1- Director's Report

Ramon Zavala stated the region representative met on 11/20/15 and discussed reaching out to the chapters to turn in financials so they can get their rebates. Regina Piper stated the regional conference was very successful. Olivia Yahya stated that Whittier chapter is really taking the Project 2 Inspire to a higher level of involvement. Olivia Yahya stated that Pepperdine chapter is re-energizes their chapter. Long Beach chapter is having a fund raising on December 4, 2015. Sally Fox stated on November 1, 2015 the Palm Springs chapter had a Dia de Los Muertos event in which they collaborated with the City of Desert Palm Springs. The mayor was very complimentary. There were about 15 people were there at the event. S. Fox stated that next week the South San Diego chapter annual conference fund raiser for scholarship. They earned \$12,000 to \$15,000 for scholarships. Ana Donovan stated she attended the Ventura chapter 48 conference in September. A. Donovan stated chapter 58 Antelope Valley is getting ready for their conference in April.

4.2 – CEO's Report - Written report provided.

4.3 - Legislative Report

Martha Zaragoza-Diaz stated on December 1, 2015 the State Senate will met and the subject was Biliteracy and Effective Learning Strategies in Internationalized California. Martha Zaragoza-Diaz stated that the EdGe Campaign is putting together Executive Committee and Advisory Committee. Martha Zaragoza-Diaz stated for those of you interested in serving on either committee should contact Jesse Melgar: (909) 800-3840 jessemelgar@gmail.com for the EdGE Campaign- Senator Ricardo Lara Initiative.

Martha Zaragoza-Diaz stated on November 4, 2015, the State Board of Education approved instructional materials for kindergarten through grade eight. These instructional materials are aligned to the California Standards for English Language Arts & Literacy in Science, History-Social Studies and Technical subjects based on the Common Core and the California & English Language Development Standards. Martha Zaragoza-Diaz stated the field test version of the eTemplate was released on June 2, 2015, and the anticipated full release of the eTemplate will be February 1, 2016, in time to be used by any interested LEA for the development of their 2016-17 LCAP.

Presentation- Janelle Kubinec, West Ed (via Skype) presented the LCFF evaluation rubrics: 1) To assist local education agencies to identify strengths, weaknesses, and areas that require improvement. 2) To assist County Offices of Education to identify school districts and charter schools in need of technical

assistance 3) To assist the State Superintendent in identifying school districts for which intervention is warranted 4) To reflect a holistic, multidimensional assessment of school district and individual school site performance and include all of the state priorities 5) To include standards for school district and individual school site performance and expectation for improvement in regard to each of the state priorities.

Presentation-Jesse Melgar presented the background and information on the California Ed.G.E Initiative (Education for Global Economy). The initiative still does not have an initiative number or written by the Attorney General. Polling on the initiative will be conducted in early 2016. Opinion research for ballot arguments will be done sometime in May/June 2016. Fundraising goals are: \$200,000 in 2015 and \$6 million in 2016. Two campaign committees are being established: Executive Committee (primarily responsible for fundraising and executive decisions) and Steering Committee (providing support in campaign implementation). Jan Corea has been recommended to serve on the Executive Committee. Jesse Melgar provided his contact information 909-800-3840, jessemelgar@gmail.com

4.1- (continued) Regional Representatives' Report

Rosa Armstrong stated she attended the regional conference on Bakersfield and Stockton and worked with Jan Corea on how to attract interest. She stated they created a survey for attendees and they would like more technology and ELD, workshop how to work student with behavioral problems, and scholarship workshops. Lettie Ramirez stated CATBE will have institutes at CAFE 2016. CATBE session with master students who are doing their research thesis. Lettie stated they are also hoping to extend the Seal of Biliteracy to the universities. Marissa Lazo-Necco suggested that the parents that are inspiring and in family engagement and gone through Project 2INSPIRE have a Capitol Day. She will work with Jan Corea to see how the Project 2INSPIRE staff can present the research at the county and state level.

4.4 – Strategic Plan Café Tables

Board members and staff participated in the Strategic Plan Café Tables in the areas of Design for Success Website, Professional Development, Legislative Affairs, Strategic Partnerships, Membership & Chapters and Programs & Events.

5.1 – Budget and Actual Variance Report for the period of July 1, to September 30, 2015

Yvette Chong-Coontz stated the total current assets as of September 30 is \$1,148,161. Property and equipment \$934,909 less depreciation \$543,384; Total assets \$1,539,686. Total current liabilities are: \$238,320; Total liabilities: \$321,933; Total net assets; \$1,217,753. Total unrestricted revenue: \$205,314; Total Expenses \$541,296; Net assets at end of year \$1,217,752.

MOTION #3- TO APPROVE THE BUDGET AND ACTUAL VARIANCE REPORT FOR THE PERIOD OF JULY 1 TO SEPTEMBER 30, 2015 AS PRESENTED.

Moved: Olivia Yahya

Second: Ana Donovan

Approved: Yes

5.2 Investment Plan

Jan Corea presented the steps taken to get three proposals and how to develop an investment to invest \$1M reserve.

MOTION #4- TO AUTHORIZE THE TO WORK WITH STAFF TO REQUEST AND ANALYZE THREE INVESTMENT PLAN PROPOSALS TO INVEST \$1M AND TAKE TO THE FINANCE COMMITTEE BY JANUARY AND THEN THE FULL BOARD WILL MEET PRIOR TO THE MARCH BOARD MEETING TO APPROVE.

Moved: Sally Fox

Second: Rosa Armstrong

Approved: Yes

5.3 – CAFE 2016 Board Awards

Karling Aguilera-Ford and Jan Corea stated the proposed board award nomination categories are: Legacy, Legislative Leadership, Community Voice, CAFE Corazón, Media and Visual and Performing Arts.

MOTION#5-TO APPROVE THE CABE BOARD AWARD NOMINATION CATEGORIES AND NOMINEES.

Moved: Rosa Armstrong

Second: Ramon Zavala

Approved: Yes

5.4 – Partnership with Yerba Buena Performance Center, Bryonn Bain, CABE, Alameda COE

Francisca Sánchez presented a proposal to partner with Yerba Buena Performance Center and Alameda County of Education to support up to \$5,000 to support the event, “Disrupting the School to Prison Pipeline”.

MOTION #6- TO APPROVE THE PARTNERSHIP WITH YERBA BUENA, ALAMEDA COUNTY OFFICE EDUCATION AND BRYONN BAIN AND ALLOCATION OF UP TO \$5,000 TO SUPPORT THE EVENT “DISRUPTING THE SCHOOL TO PRISON PIPELINE”, IF ONLY PARTIAL FOUNDATION FUNDING IS SECURED; AND IF THE ALAMEDA COUNTY OFFICE OF EDUCATION IS ABLE TO PROVIDE COMPARABLE FUNDING.

Moved: Francisca Sánchez

Second: Sally Fox

Approved: Yes-6; No-3; Abstain: 1

6.1-CABE Office Building

Chris Johnson, Commercial Real Estate Agent, Lee and Associates. Chris Johnson presented the pros and cons of three options: Lease Additional Space, Purchase Additional Space and Lease 16033 to a Tenant or Sell 16033 and Purchase a Larger Building.

6.2 – Book Update-Parent Voices

Lettie Ramirez stated she is reviewing the chapters of the Parent Voices. The books has 45 chapters and CABE has reviewed 32 chapters. Alma Flor Ada will write the foreword for the book.

6.3 – Multilingual Educator Update

Laurie Nesrala stated that the articles have been reviewed for the Multilingual Educator. Laurie stated that some articles will be tentatively in a section that maybe called “Teacher Voices” or “Voices from the Classroom” or “Stories from the Classroom”. The magazine will be ready to print ahead of time.

6.4 - English Learner Leadership & Legacy Initiative (ELLI)

Jan Corea stated that over 80 applications were received for the English Learner Leadership project. The goal of the initiative is to develop a new generation of English learner leaders.

6.5 – CABE 2016

Delma Chwilinski stated the Extra Early Bird Deadline was November 11, 2015. The number of preregistered is 736 which is about twice the number registered than last year the same time. The Early Bird Registration is January 29, 2016. Jan Corea stated that some special features at the CABE 2016 this year are Special Tech Walking WS in China Town, Volunteer Form is translated into Chinese by SFUSD, Opening Song at each session, OELA-USDOE and our CDE, White House Initiative on Hispanic Excellence and Affairs, Colorín Colorado, Vietnamese Roundtable and Confucius Institute. Delma give the board members raffles to sell. The prize is an iPad mini, one registration for CABE 2017 and possibly an Apple watch. The deadline to turn in the tickets and money is March 23, 2015. The drawing will be Thursday 3/24, Friday 3/25 and Saturday 3/26 during the conference. Delma stated that the board’s registration and hotel will be made and that they will not have to complete the form. The board will come into SF on Monday and depart on Sunday. Delma asks if these days are different or need to change please let her know. Jan stated that CABE 2017 will be in Anaheim. For CABE 2018-2019 possible venues are Long Beach Convention Center and Los Angeles Convention Center, respectively.

6.6 Staff Updates

Jan Corea stated that a new staff member, Adriana Franco is now part of the conference department and Karmina Ramirez is the administrative assistant for PDS.

6.7 Mexico Partnership

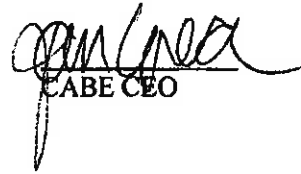
Enrique Gonzalez stated that CABE applied for IME Beccas grant and was awarded over \$46,000. Last year CABE received \$5,000. The award ceremony will be November 7, 2015.

SESSION SEVEN: Adjournment

7.1 – The next regular meeting of the CAFE Board of Director meeting will be March 22, 2016 in San Francisco at the CAFE 2016.

Attested and Approved,


CAFE President


CAFE CEO