Pursuant to a written notice by delivered to each member of the Board of Directors on the Board of Directors of the California Association for Bilingual Education held an open Board meeting Hilton San Francisco Union Square, 333 O’Farrell Street, San Francisco, CA 94102.

Board Members Present:
Karling Aquilera-Fort, President; Ramon Zavala, Vice President; Francisca Sánchez, Immediate Past President; Raul Maldonado, Director of Financial Affairs; Lettie Ramirez, Director of Secondary and IHE Affairs; Elodia Ortega-Lampkin, Director of State and Legislative Affairs; Barbara Flores, Director of Community Affairs; Rosa Armstrong, Director of Para-Professional Affairs; Marissa Lazo-Necco, Director of Parent Relations; Regina Piper, Region I Representative; Olivia Yahya, Region III Representative; Esabel Cervantes, Region II Representative; Sally Fox, Region IV Representative; and Ana Donovan, Region V Representative

Staff Members/ Legal Counsel Present:
Jan Gustafson-Corea, Chief Executive Officer; Enrique Gonzalez, Strategic Partnerships Consultant; Stanley Lucero, Membership Consultant; Laurie Nesrala, Education Consultant; Yvette Chong-Coontz, Accountant; and Aida Madison, Executive Assistant

Guests Present:
Mary T. Hernández, Legal Counsel; Rosalinda Quintanar, CTA Liaison; Deborah Escobar, Legal Counsel

SESSION ONE: Opening
1.0 Call to Order
1.1 Roll Call was taken
1.2 Selection of Time Keeper
1.3 Approval of Agenda
MOTION #1 - TO APPROVE THE AGENDA WITH THE ADDITION OF ITEM 5.4-LANGUAGE ARTS.

Moved: Lettie Ramirez  Second: Ramon Zavala  Approved: Yes

MOTION #2 - TO APPROVE THE MINUTES OF THE NOVEMBER 21, 2015, BOARD OF DIRECTORS’ MEETING WITH NO REVISIONS.

Moved: Barbara Flores  Second: Elodia Ortega-Lampkin  Approved: Yes

SESSION TWO: Affiliate, Liaisons and Guests

2.1- CTA – Rosalinda Quintanar stated the CTA supports the Ed G.D. imitative.

2.2-Two-Way CABE – A written report was submitted.

2.3- CABTE – no report submitted

SESSION THREE: Directors’, Region Representative Reports and Staff Reports

3.1 – President’s, Vice President, Director’s and Regional Representative Reports and Staff Reports
Sally Fox, Region 4 representative stated that the Riverside Chapter is having a mini conference coming up in May. Stanley Lucero, Membership Consultant, stated that he and Sally visited the Palm Springs chapter and help them get their bylaws in place. Ana Donovan, Region 5 representative, stated she would like to thank Stanley for the help with getting information to the chapters. Ana stated that the Antelope Valley Chapter 58 will have their mini conference in April 2016. Ramon Zavala, Vice President, stated the region representatives met in January to pre-plan for the JDA meeting and membership meeting at the annual conference.

3.2 – CEO Report
Jan Corea submitted a written report.

3.3 – Legislative Report
Jan Corea stated the Ed.G.E. Initiative (California Education for Global Economy) is a proposition on the November 2016 ballot, advances the goals of providing highest quality education for all children. It is an initiative by Senator Ricardo Lara. If passed by the voters, it will repeal the English Only presumptive placement for English Learners and remove the English Learner parent waiver requirement. Barbara Flores proposed that the CABE counsel write a resolution for the board to take to the school districts. Mary Hernandez, CABE Legal Counsel stated that CABE as a nonprofit 501(c) status the organization can disseminate information but cannot campaign. No monies can be accepted by CABE. Money raised for the initiative must be done through the CABE PAC. No more than 10% of staff time can be used on the Ed.G.E. Initiative. Mary Hernandez stated that as long as the money raised for the initiative is under $50,000, to avoid reports to the IRS. CABE may send information to the members but fundraising for the initiative should be through the CABE PAC.

SESSION FOUR: Informational and Discussion Items

4.1- CABE Book: No Estás Solo: Recetas para Obtener Éxito, de padres para padres
Lettie Ramirez shared the background of how the CABE Book: No Estás Solo: Recetas para Obtener Éxito, de Padres para Padres was created.
4.2 – Updates on past board items (ELLLI, CABE Headquarters building, Yerba Buena Proposal)
Jan Corea stated that the ELLLI (English Learner Leadership and Legacy Initiative) held their first augural retreat which was held at Cal Poly Pomona. There are 20 fellows in the program. ELLLI is a program developed by Californians Together in partnership with CABE to develop new leaders and advocates to support the work for ELs in the future. Jan is on the Steering Committee for this group. Jan Corea stated CABE is looking at a couple of options regarding the CABE Headquarters building. 1. Buy another building and keep the old CABE building. 2. Selling the CABE Headquarters building and buying a new building. Jan will have more information at the June board meeting after looking at the options and working and researching the options with the realtor.
Francisca Sánchez stated she was not able to secure a venue for Saturday for the event proposed with Alameda County Office of Education and Bryonn Bain. The event focuses on Disrupting the School to Prison Pipeline and Impact on English Leaners. Barbara Flores proposed that Francisca Sánchez present the proposal to the finance committee then the recommendations will be presented board via a conference call. Karling proposed to please send questions regarding the proposal for Francisca to him and cc Jan Corea and Raul Maldonado, Director of Financial Affairs, and they will be forwarded to Francisca.

4.3 – CABE 2016
Jan Corea provided the board members with conference schedules, scripts, member t-shirts and member badges. Jan Corea stated that several dignitaries will be attending CABE 2016. Enrique Gonzalez stated that there will be about 35 delegates will be attending CABE 2016. Jan Corea provided an overview and highlights of CABE 2016.

4.4 – Investment Plan
Sean Peake, Financial Advisor, from Morgan Stanley presented an Investment Proposal and investment options (via Skype).

SESSION FIVE: Action Items

5.1 – Budget and Actual Variance Report
Yvette Chong-Coontz stated that total assets through January 31, 2016 is $120,190. Liabilities is very flat and is 14% of total assets. Yvette Chong-Coontz stated that the mortgage note balance is approximately $69,000 will be paid in July 2017. The total liabilities and net assets is $2,048,811. The total income exceed the budget by $526,196 or 47.6%. The total income exceed the budget by $526,196 or 47.6%. Yvette Chong-Coontz stated the budgeted revenue for CABE 2016 is $1,609,125 and the actual total revenue as of March 18, 2016 is $1,832,856. A variance of $233,731 or 114% of budget. Yvette Chong-Coontz presented the revenue comparison for 2014, 2015 and 2016 and the cash flow projections for FY 2015-2016.

MOTION #3- TO APPROVE THE BUDGET AND ACTUAL VARIANCE REPORT FOR THE PERIOD OF JULY 1 TO SEPTEMBER 30, 2015 AS PRESENTED.
Moved: Barbara Flores Second: Raul Maldonado Approved: Yes

5.2- 2014-15 Audit Report
Yvette Chong-Coontz stated the auditors Stanislawski and Harrison have merged and are now named CliftonLarsonAllen. Yvette Chong-Coontz stated the auditors are working on the 990 and it will be filed in two weeks after the board approves the audit report. Yvette Chong-Coontz stated the auditors’ 2015 finding were: CABE does not have the following policies: a.) Gift acceptance policy b.) Endowment investment and spending policy. Yvette Chong-Coontz stated she drafted a Gift acceptance policy and Endowment policy for the board to approve.
MOTION #4: TO APPROVE THE AUDIT REPORT AS PRESENTED

Moved: B. Flores                  Second: L. Ramirez                  Approved: Yes

5.3 – CABLE 2018 & 2019 Venues
Delma Chwilinski presented the possible venues for CABLE 2018 and CABLE 2019. Delma Chwilinski stated these are possible venues in Northern California are Sacramento Convention Center, Hilton San Francisco Union Square and San Jose Convention Center. The possible venues in So. California are Marriott Anaheim, Hilton Anaheim, Long Beach or Los Angeles Convention Center. Delma Chwilinski presented some of the room rental fees and guest room fees for the venues.

MOTION#5-NO ACTION OR MOTION WAS TAKEN AT THIS TIME

Moved:                          Second:                          Approved:

5.4 –SB 1145(Hernández) - Language arts: reading, assessments and plans.
Barbara Flores stated she supports Senate Bill 1145 and would like CABLE to support the bill as well. Jan Corea suggested to present it to Martha Zaragoza-Diaz for follow up and what the next steps are to move forward.

SESSION SIX: Adjournment

6.1 – The next regular meeting of the CABLE Board of Director meeting will be Saturday, June 25, 2016.

Attested and Approved,

CABE President                          CABE CEO