Legates arrive, they will engage in a Pre Assessment, using Post-Its of different colors. Participants will respond to the following prompt: *When was your first experience with CABE?*

<table>
<thead>
<tr>
<th>Item</th>
<th>Activity</th>
<th>Materials</th>
<th>Facilitator/Presenter</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pre Assessment &amp; Warm up</td>
<td><strong>Participants respond to a prompt as they walk in “When was your first experience with CABE? Mark on timeline and talk with 1-2 other people to share your experience”</strong></td>
<td>Posters, markers Chart pages with timeline</td>
<td>Annie Rodriguez</td>
</tr>
<tr>
<td>Welcome &amp; Introductions</td>
<td><strong>Introductions and orientation</strong></td>
<td><strong>Powerpoint—with Goals</strong></td>
<td>Annie Rodriguez</td>
</tr>
<tr>
<td>Overview of CABE</td>
<td><strong>History of CABE, data, and highlights of webpage</strong></td>
<td><strong>Powerpoint presentation with Overview slides</strong></td>
<td>Jan Gustafson-Carling Aguilera-Elodia Ortega Lampkin</td>
</tr>
<tr>
<td>Chapter &amp; CABE Highlights</td>
<td><strong>Highlighting each chapters and CABE’s biggest accomplishments</strong></td>
<td><strong>Powerpoint presentation</strong></td>
<td>Norma Sandoval</td>
</tr>
</tbody>
</table>
| Café Tables | Café Conversations-tied to chapters  
Four rotations of 15 minutes each. Two before lunch and two after lunch  
5 min for each presenter (10 min total)  
5 min of discussion | Small Roundtables set up in Room  
Handouts/Resources for each table  
1. Parental involvement (58, 40—Ana, Olivia)  
2. Chapter conferences (48, 65—Ana, Norma)  
3. Membership/Chapter Growth) (76, 7—Annie D.)  
4. Fund raising (23, 96—Annie, Norma) | Annie Rodriguez chapter spokesp |
<table>
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<tbody>
<tr>
<td>Lunch</td>
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<tr>
<td>Prop 58—Next Steps</td>
<td>Information and Q &amp; A</td>
<td>Powerpoint Handouts</td>
<td>Martha Zaragoza</td>
</tr>
</tbody>
</table>
| Chapter Action Planning | • Chapters return to region to discuss and begin to develop their chapter goals, next steps and needs | Chart Paper, markers  
Fill in Template for planning | Annie Rodriguez  
Regional Reps |
| Share out in Regions | • Each Region Rep meet with their chapters  
• Chapters provide report to the other chapters in their region | Region Reps Set date to meet to with each chapter one month following conference  
Read template | Region Reps |
| Basecamp3 and on-line resources | • Step by step to log in and the multiple functions of Basecamp3  
• Chapter folders  
• Facebook Pages | Handout  
Own laptop, electronic device | Stanley Lucero |
| Newspaper Headlines | • What would the headline in the CABE Newsletter about your Chapter in one year at CABE 2018? | Sentence Strips  
Markers | |
Entice Participation Gift
Membership button—Are you a CABE Member? Ask me how!
Raffle Announcer
Pop up banners
Brochures to take back to chapters
CABE Tablecloth
Chart paper—Post
Blue Tape
Scissors
Round table
LCD/Screen
Music
Chocolate
Catering
Name tags
Sign in list
Thank you/Incentive Participation Gift
CABE Membership button—Are you a CABE Member? Ask me how!
Raffle Announcer
Pop up banners
Brochures to take back to chapters