



BOARD MINUTES (draft)
June 3, 2017

Pursuant to a written notice by delivered to each member of the Board of Directors of the California Association for Bilingual Education held an open Board meeting on June 3, 2017 at Hotel Maya, 700 Queensway Dr., Long Beach, CA 90802.

Board Members Present:

Karling Aguilera-Fort, President; Elodia Ortega-Lampkin, Vice President; Annie Rodriguez, Vice President; IHE Affairs; Karen Cadiero-Kaplan, Director of State and Legislative Affairs; Raul Maldonado, Director of Financial Affairs; Barbara Flores, Director of Community Affairs; Rosa Armstrong, Director of Para-Professional Affairs; Marissa Lazo-Necco, Director of Parent Relations; Annie Duong, Region I Representative; Esabel Cervantes, Region II Representative; Olivia Yahya, Region III Representative; and Ana Donovan, Region IV Representative

Board Members: Lettie Ramirez, Director of Community Affairs and Norma Sandoval, Region IV Representative.

Staff Members Present:

Jan Gustafson-Corea, Chief Executive Officer; Kris Nicholls, Director of Professional Development Services; Delma Chwilinski, Director of Programs and Events; Maria Villa, Parent and Family Engagement Coordinator; Norma Rocha, IT Coordinator; Joshua Jauregui, Administrative Systems Manager; Laura Diaz, Parent Specialist; Claudia Lockwood, Multilingual Excellence Consultant; Enrique Gonzalez, Strategic Partnerships Consultant; Stanley Lucero, Membership Consultant; Laurie Nesralla, Education Consultant; Yvette Chong-Coontz, Accountant Consultant; and Aida Madison, Executive Assistant

Legal Counsel Present/Guests:

Mary T. Hernández, Legal Counsel; Dr. Rhianna Casesas, CATBE affiliate member; Monique Ramos, part-time lobbyist; Antoinette Hernandez, Parent Specialist; and Laura Diaz, Parent Specialist.

SESSION ONE: Opening

- 1.1 Call to Order
1.2 Roll Call - A. Madison
1.3 Selection of Observer: Karen Cadiero Kaplan Timekeeper: Rosa Armstrong
1.4 Adoption of Agenda

MOTION #1-TO APPROVE THE AGENDA OF JUNE 2, 2017 AS PRESENTED WITH NO REVISIONS.

Move: Esabel Cervantes Second: Raul Maldonado Approved: Yes

- 1.5 Approval of the Minutes

MOTION #2-TO APPROVE THE MINUTES OF MARCH 28, 2017 WITH NO REVISIONS.

Move: Barbara Flores Second: Raul Maldonado Approved: Yes

- 1.6 Connecting Activity
- CABE Quilt

- 2016-2017 CABE Board of Directors
President: Karling Aguilera-Fort
President Elect: Elodia Ortega-Lampkin
Vice President: Dr. Annie Rodriguez
Director of Legislative/State Affairs: Dr. Karen Cadiero-Kaplan
Director of Community Affairs: Dr. Barbara Flores
Director of Financial Affairs: Raul Maldonado
Director of Para-Educator Affairs: Rosa Armstrong
Director of Parent Relations: Marissa Lazo-Necco
Director of Secondary & IHE Affairs: Dr. Lettie Ramirez
Region I Representative: Dr. Annie BichLoan Duong
Region II Representative: Esabel Cervantes
Region III Representative: Olivia Yahya
Region IV Representative: Norma Sandoval
Region V Representative: Ana Donovan
Chief Executive Officer: Jan Gustafson-Corea
Legal Counsel: Mary T. Hernández

## **SESSION TWO: Reports**

### **2.1 Directors, Region Representatives”, Consultants’, CEO’s Report and Affiliate Reports**

CEO Report-Jan Corea stated the report is on the CABE website and briefly described some of the goal areas in the report. Region 1- Annie Duong stated a regional meeting for Region 1 is scheduled on June 7; Region 2- Esabel Cervantes stated the chapters in her region are working on how to entice more members to attend meetings. Region 3- Olivia Yahya stated that chapters in Pepperdine and Whittier. North Orange County is interesting in activating. Region 5- Ana Donovan stated Ventura Chapter # 48 is preparing for their annual conference in Ventura County on September 22, 2017. Chapter #58 had their mini conference and it was a great success. Over 200 people attended. CABTE – Karen Cadiero-Kaplan stated that CABTE is revising their bylaws. Dr. Rhianna Casesas is the newly elected Secretary for CABTE. Lyn Scott is the treasurer.

**2.2 Legislative Update** Monique Ramos presented a summary of the bills AB 952 (Reyes) The Bilingual Teacher Professional Development Program and AB 1142 (Medina) State Seal of Bilingual Literacy. Karen Cadiero-Kaplan stated the current draft of the ESSA State Plan reflects policy decision that have been made by the SBE. Karen Cadiero-Kaplan encouraged to attend the input meetings coming up. There is also a Stakeholder Toolkit at <http://cde.ca.gov/re/es/essapptopart.asp>

**2.3 Strategic Plan/CABE Compass Report-** The Strategic Plan leads presented their report updates with a timeline activity.

**2.4 CABE 2017 Debrief and Review-** Delma Chwilinski presented an overview of the CABE 2017 and shared the feedback and evaluation from the staff and planning committee.

## **SESSION THREE: Action Items**

**3.1 Ratification of 2017-2018 Board Members** – The CABE Board of Directors are Elodia Ortega-Lampkin, President; Karling Aguilera-Fort, Immediate Past President; Dr. Annie Rodriguez, Vice President; Rosa Armstrong, Director of Para-Professional Affairs; Marissa Lazo-Necco, Director of Parent Affairs; Dr. Barbara Flores, Director of Financial Affairs; Dr. Cristina Alfaro, Director of Secondary/IHE Affairs; Dr. Karen Cadiero-Kaplan, Director of Legislative Affairs; Olivia Yahya, Director of Community Affairs; Dr. Annie Duong, Region 1 Representative; Esabel Cervantes, Region 2 Representative; Liberato (Libe) Figueroa, Region 3 Representative; Norma Sandoval, Region 4 Representative and Ana Donovan, Region 5 Representative.

MOTION #3 – TO RATIFY THE BOARD MEMBERS FOR 2017-2018 AS STATED ABOVE.

**Move:** Barbara Flores

**Second:** Rosa Armstrong

**Approved:** Yes

**3.2 Budget and Actual Variance Report-** Yvette Chong-Coontz stated the total current assets through March 2017 is \$2,921,294; the total liabilities is \$284,874 for a total net assets of \$2,921,294. The total unrestricted revenue is \$3,753,264; total expenses is \$2,753,214. Yvette also stated the last payment of the building mortgage will be made in July. **Update on Investment:** Sean Peake, Morgan Stanley, presented an update on the investment. The quarter to date: 03/31/17-06/01/17 beginning Total Value: \$778,748.01; Ending Total Value: \$780,947.00.

MOTION #4 – TO APPROVE THE BUDGET AND VARIANCE REPORT FOR THE PERIOD OF FEBRUARY TO MARCH 2017.

**Move:** Raul Maldonado

**Second:** Barbara Flores

**Approved:** Yes

**3.3 CABE 2018 Theme and Artwork-** Jan Corea stated what guided the creation of the two options for the them were in post Prop 58 and the need to strategically promote Multilingualism to grow the number of programs in our schools along with building and growing our Multilingual community locally and globally; and since we will be in Sacramento, the role of policy and legislative action.

Option 1. Promoting Multilingualism: From Policy to Powerful Practices Option 2. Promoting Multilingualism: Creating Global Communities. The Board provided suggestions on various themes. Karling Aguilera-Fort stated that Jan Corea and Elodia Ortega-Lampkin and two board members will make the final decision based on the input from the Board by next week. Jan Corea presented the proposed 4 images for the conference artwork. The board voted on the images and #1 artwork by Sandra Silberzweig was chosen for CABA 2018.

MOTION #5- TO APPROVE THE CABA 2018 THEME AND ARTWORK

**Move:** Karen Cadiero-Kaplan **Second:** Marissa Lazo-Necco **Approved:** Yes

**3.4 CABA 2017-2018 Board Meeting Dates-** Elodia Ortega-Lampkin stated that she found a few board members had schedule conflict with the board retreat and meeting date of 9/14-9/16/17. Elodia stated she will look for another date that perhaps would work for most of the board members.

MOTION #6 – TO APPROVE THAT PRESIDENT ELECT, ELODIA ORTEGA-LAMPKIN MOVE FORWARD AND RECOMMEND ANOTHER DATE FOR THE RETREAT AND MEETING AND APPROVE THE DATES FOR CABA 2017-2018 AS FOLLOWS: OCTOBER 12-14, 2017, JANUARY 20, 2018, MARCH 27, 2018, AND JUNE 8-9, 2018.

**Move:** Karen Cadiero Kaplan **Second:** Marissa Lazo-Necco **Approved:** yes

**3.5 International Delegation** – Karling Aguilera-Fort and Jan Corea presented the outcomes and next steps for 20 bilingual educators to visit Cuba in December 2017. The outcomes of this trip: To provide the opportunity for cross-cultural and multicultural grown and gain a closer understanding of the social, political and cultural context of Cuba—its history and its current day state; increase bilingual educators’ knowledge of Spanish literature...and become familiar with legendary Cuban Authors and poets; celebrate the writing and works of Alma Flor Ada as well as 4-5 Cuban poets and authors...; Provide educators in bilingual/biliteracy programs with the opportunity to develop and increase academic language skills and strategies in Spanish and other languages as applicable. A pre-trip is planned for July 2017for planning and arrangements—attending would be Karling Aguilera-Fort, Annie Rodriguez, Jan Corea and Delma Chwilinski. Next steps: To identify a travel group that can coordinate all travel plans and details for November/December trip. Identify one (1) board member and one (1) staff member to travel with the group by a raffle drawing; Identify potential partnerships (one on one or group to group) with other educators in Cuba; and identify how to chronicle and record the trip—videographers, social media, etc.

MOTION #7 – TO APPROVE THE NEXT STEPS TO INCLUDE IDENTIFYING ONE (1) BOARD MEMBER AND ONE (1) STAFF MEMBER FOR PARTICIPATION.

**Move:** Karen Cadiero Kaplan **Second:** Esabel Cervantes **Approved:** yes

**3.6 CREATE/CA Arts Initiative** – Karling Aguilera-Fort briefly introduced the letter from Francisca Sánchez, member of CREATE CA, requesting CABA to endorse and adopt the *Declaration of the Rights of All Students to Equity in Arts Learning*.

MOTION #8 – TO ENDORSE CREATE/CA’S *DECLARATION OF THE RIGHTS OF ALL STUDENTS TO EQUITY IN ARTS LEARNING*.

**Move:** Barbara Flores **Second:** Olivia Yahya **Approved:** yes

- 3.7 CONSENT CALENDAR**
- 3.7.1 CABA Office Calendar**
- 3.7.2 CABA Conference Calendar**

**Move:** Barbara Flores **Second:** Ana Donovan **Approved:** yes

**SESSION FOUR: Closed Session (working lunch)**

**SESSION FIVE: INFORMATION/ACTION ITEMS**

**5.1 CABE 2017-2018 Preliminary Budget**

The CABE 2017-2018 Preliminary Budget was approved in Closed Session and was shared with the Board.

**SESSION SIX: Adjournment**

**6.1 The meeting was adjourned**

The next scheduled board meeting be October 14, 2017. Location to be determined

**Attested and Approved,**

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CABE President

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CABE CEO