



BOARD MINUTES
September 15, 2018

2018-2019
CABE Board of Directors

Pursuant to a written notice be delivered to each member of the Board of Directors of the California Association for Bilingual Education held an open Board meeting on September 15, 2018 at CABE Headquarters, 20888 Amar Road, Walnut, CA 91789.

Board Members Present:

Elodia Ortega-Lampkin, President; Annie Rodriguez, Vice President; Barbara Flores, Director of Financial Affairs; Cristina Alfaro, Director of IHE Affairs; Olivia Yahya, President Elect; Karling Aguilera-Fort, Director of Community Affairs; Marissa Lazo-Necco, Director of Para-Educators; Marlene Batista, Director of State and Legislative Affairs; Annie Duong, Region I Representative; Liberato Figueroa, Region III Representative; Esabel Cervantes, Region II Representative and Ana Donovan, Region V Representative

Board Member Absent:

Rosa Armstrong, Director of Parent Relations; Mary Ybarra, Region IV Representative

Staff Members & Newly Elected Board Members Present:

Jan Gustafson-Corea, Chief Executive Officer; Cynthia Vasquez-Petitt, Deputy Director; Kris Nicholls, Director of PDS, Delma Chwilinski, Director of Programs and Events; Maria Villa-Marquez, Director of Parent and Family Engagement; Norma Rocha, Director of IT and Creative Design; Joshua Jauregui, Administrative Systems Manager; Yvette Chong-Coontz, Accounting and Financial Management Consultant; Enrique Gonzalez, Strategic Partnerships Consultant; Laurie Nesrala, Education Consultant and Membership Liaison; Antoinette Hernandez, Coach/Mentor P2I; Laura Diaz, Parent Specialist; and Aida Madison, Executive Assistant

Legal Counsel Present/Guests:

Aerobel Banuelos, Legal Counsel; Rosalinda Quintanar, CTA Liaison; Martha Zaragoza-Diaz, Lobbyist; and Nirmla Flores, CABTE Board representative.

SESSION ONE: Opening

- 1.1 Call to Order: Elodia Ortega-Lampkin
1.2 Roll Call: Aida Madison
1.3 Observer: Karling Aguilera- Fort Timekeeper: Olivia Yahya
1.4 Adoption of Agenda
1.5 Approval of the Minutes for June 8-9, 2018

MOTION #1-TO APPROVE THE ADDING ITEM 4.5-MEMBERSHIP TO THE AGENDA

Moved: Barbara Flores Second: Karling Aguilera Approved: Yes

MOTION #2-TO APPROVE AGENDA FOR SEPTEMBER 15, 2018

Moved: Barbara Flores Second: Liberato Figueroa Approved: Yes

MOTION #3-TO APPROVE THE MINUTES OF JUNE 8-9, 2018 BOARD MEETING WITH NO REVISIONS.

Moved: Annie Duong Second: Liberato Figueroa Approved: Yes

- President: Elodia Ortega-Lampkin
Vice President: Dr. Annie Rodriguez
President Elect: Olivia Yahya
Director of Legislative/State Affairs: Dr. Marlene Batista
Director of Community Affairs: Karling Aguilera-Fort
Director of Financial Affairs: Dr. Barbara Flores
Director of Para-Educator Affairs: Marissa Lazo-Necco
Director of Parent Relations: Rosa Armstrong
Director of Secondary & IHE Affairs: Dr. Cristina Alfaro
Region I Representative: Dr. Annie BichLoan Duong
Region II Representative: Esabel Cervantes
Region III Representative: Liberato Figueroa
Region IV Representative: Mary Helen Ybarra
Region V Representative: Ana Donovan
Chief Executive Officer: Jan Gustafson-Corea
Legal Counsel: Mary T. Hernandez

## **SESSION TWO- CLOSED SESSION**

### **SESSION THREE-CEO'S, Directors', Region Representatives' and Affiliates' Reports (some reports available on website)**

#### 3.1 – President's Report

Elodia Lampkin stated she attended the CALSA conference. CEO's Report

Jan Corea stated her report is focused on six goal areas: Strategic Plan Implementation, Leadership, Budget and Fund Development, Board Engagement & Leadership, Staff Engagement & Leadership and Operational Leadership.

#### 3.2 – Region Representative's Report

Annie Rodriguez stated that the region representatives met yesterday September 14. Chapter of the Year will continue this year. The discussion planning dates of JDA.

Region 1 – Annie Duong stated the Sacramento chapter has started a Facebook page. Annie is also reaching out by email to find out the when the chapter meetings will be, so she can attend.

Region 2 – Esabel Cervantes stated that she attended the Pajaro Valley Chapter meeting. They are very active and have a full calendar of activities. The District EL Coordinator also attended.

Region 5 – Ana Donovan stated that Ventura County Chapter is preparing for their 10<sup>th</sup> annual conference on October 5, 2018. The Antelope Valley chapter is co-sponsoring the Peru students' visit.

#### 3.3 – Directors' Report -

3.4 – CABTE- Nirmla Flores, CABTE Board Representative, gave an update on CABTE. Ivannia Soto and Lyn Scott will be attending the upcoming CTC meeting. Ivannia Soto-Hinman stated that CABTE is holding monthly meetings via Zoom. There will be an CABTE Membership Meeting at CCTE on Thursday, October 18, 2018 in San Diego.

3.5 – CTA Report- Rosalinda Quintanar stated CTA participated in a Pro-Immigrant March in Minneapolis on June 30, 2018. Extremely well attended and an inspiration to be together with educators from all over the country.

3.6 –Legislative Report- Martha Zaragoza-Diaz stated that CABE is a co-sponsor, along with the Californians Together Coalition, of two bills this year. One bill has been signed and a waiting to see whether the other bill will get signed by the Governor. Martha stated that AB 2514 (Thurmond) Pathways to Success Grant Program has not been signed by the Governor. Martha encouraged board members to write letters to the Governor requesting his signature on this bill. The bill essentially provides “seed” funding to LEAs or consortia interested in expanding existing or establishing new dual language immersion programs, developmental bilingual programs or early learning bilingual programs.

## **SESSION FOUR – Action Items**

### **4.1 Financial Package and Budget Variance Report for 2017-18**

Yvette Chong-Coontz stated the preliminary summary net income is \$686,003 thru June 30, 2018.

MOTION #4 -TO APPROVE THE FINANCIAL PACKET AND BUDGET VARIANCE REPORT FOR 2017-2018

**Moved: Barbara Flores      Second: Marissa Lazo-Necco    Approved: Yes**

### **4.2-2018-2019 Budget**

Barbara Flores stated the Board approved a budget for FY 2018-2019 in Closed Session of \$5,707,514. Barbara stated that CABA has a surplus of \$1,255,388. This is inclusive of the net sales of the old property in Covina of \$678,622

### **4.3 – Allocation of Surplus Funds**

The proposal for the allocation of this cash surplus is as follows Reserves— Investments: \$500,000; Cash—checking account- \$250,000; Collateral for Line of Credit with Bank of the West-\$250,000 (CD); Building Improvements-\$140,000; Californians Together Gala Sponsorship-\$10,000; Strategic Plan—NEW PROPOSAL from Retreat-Contractors for aspects of the Strategic Plan \$50,000. Total \$1,200,000. The remaining yet to be allocated: \$55,338.

### **4.4 – CABA 2019 Board Awards**

The Board nominated Norm Gold-Legacy, Jorge Bermudez-Courage to Act, Miguel Angel Mendez González-Building Bridges, Not Walls/Construir Puentes No Muros, Tom Torlakson, Building Bridges, Not Walls/Construir Puentes No Muros, and Yara Amparo López- Cross-Border Education Champion

MOTION# 5-.TO APPROVE THE BOARD AWARD NOMINEES AS PRESENTED.

**Moved: Barbara Flores      Second: Cristina Alfaro      Approved: Yes**

### **4.5 – Proposal to make all conference attendees CABA members**

Barbara Flores stated she would like to propose that conference registrants become members when they register for the conference. Karling Aguilera-Fort proposed to get a legal interpretation of the Bylaws.

MOTION#8-TO APPROVE FORMING A SUBCOMMITTEE TO DISCUSS MAKING EVERYONE A MEMBER WHEN THEY REGISTER FOR THE CONFERENCE.

**Moved: Barbara Flores      Second: Karling Aguilera-Fort    Approved: Yes**

## **SESSION FIVE-INFORMATION ITEMS**

### **5.1 – CABE 2019 Overview**

Delma presented the new registration brochure and keynote speakers, featured speakers, award nominations, and highlights of the conference. The exhibitor registration should go live online on Monday, September 17.

### **5.2 – CABE Trip to Peru**

Jan presented information on the proposed 2019 trip to Peru. Jan stated that Rosa Armstrong has been instrumental in helping shape and plan the CABE trip to Peru. The proposed dates are July 11-23, 2019 and visiting cities: Lima, Inca, Cusco, Trujillo, Machu Pichu. Jan stated there are still items pending: cost of trip, looking for travel agent, lodging and travel details in Peru, registrations, international insurance, etc.

### **5.3 – CABE Subcommittee 2018-2019**

Elodia stated the subcommittees are: Executive-Elodia Lampkin, Olivia Yahya, Annie Rodriguez, Barbara Flores, Marissa Lazo-Necco, and Ana Donovan. Finance-Barbara Flores, Elodia Lampkin, Olivia Yahya, Mary Ybarra, Karling Aguilera-Fort. Audit-Rosa Armstrong, Annie Duong, Liberato Figueroa, and Mary Ybarra. Election-Karling Aguilera-Fort, Annie Rodriguez, Rosa Armstrong, and Esabel Cervantes. Legislative-Marlene Batista, Esabel, Marissa Lazo-Necco, Ana Donovan, Liberato Figueroa, Cristina Alfaro, and Annie Rodriguez. Education Advisory-Cristina, Elodia, Olivia, Karling, Barbara, Annie Duong, and Esabel.

### **5.4 – Program Offerings for 2018-2019**

Kris Nicholls presented the information on the Teacher and Administrator Institutes held at the regional conference. Maria Villa presented the highlights of the Parent and Family Engagement program. Ivannia Soto stated the BEST (Bilingual Educator Strategic Training) preparation for professional development series will begin March – June 2019.

### **5.5 – Announcements**

## **SESSION SIX - Adjournment**

Next regular Board of Directors' meeting is scheduled on December 7-8, 2018

### **Attested and Approved**

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CABE President, Elodia Ortega-Lampkin

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CABE CEO, Jan Gustafson-Corea