



CABE 2020 HONORARY and CO-CHAIR MEETING

San Francisco USD Office of Pupil Services
727 Golden Gate Ave, San Francisco CA, 94102
Bungalow #2

Wednesday, June 26, 2019 • 10:00am-1:00pm

OUTCOMES

- Celebrate and promote our commitment to English Learners and biliteracy programs and build a vision for systemically addressing EL needs across Northern California and the state
- Build connections to the CABE Vision and Mission
- Become familiar with the CABE structure
- Understand the roles and responsibilities of being a part of the CABE 2020 Planning Committee
- Have questions answered and suggestions/recommendations noted
- Feel motivated and ready to get started, invite and involve colleagues to participate and attend CABE 2020

AGENDA

1) **WELCOME** and Introductions (Lunch)

2) **Overview of CABE 2020**

- a) Location: **Hilton Union Square/Parc 55, CA** on **April 8-11, 2020**
- b) Conference Format/Schedule
- c) Keynote & Featured Speakers recommendations?

3) **Roles and Responsibilities of Honorary & Co-Chair — (Review of Planning Committee Notebook)**

- a) Attend Planning Committee Meetings & Select Chairs for Individual Committees
- b) Publicize and Market Conference to Schools Districts/County Offices
- c) Recruit Presentations, as needed
- d) Recruit for CABE Award nominations
- e) District/County Representation at CABE (i.e., Supt. @ event, workshops, SSV, etc.)
- f) Promote CABE 2020 to Increase attendance

4) **Key Topics and Themes for Speakers and Presenters**

- a) What are the key areas of need for professional development in your district, county or organization?

5) **Contact Information Sheet**

- a) Please Complete **TODAY** for Superintendent (Honorary Chair) and Co-Chair (Liaison)
- b) Select Committee Chair(s), complete form and return by September 2019 Meeting

6) **Selection of Committees by District/County Offices**

- a) School Site Visit Description of Programs (Reg. form) **by Wednesday, 14, 2019**

7) **Schedule CABE 2020 Planning Committee Meeting Dates**

8) **CABE 2020 Workshop and Institute Proposals – Due Friday, July 26, 2019**

- a) Presenters receive a Discounted Registration rate for the full conference-\$150 members (non-members-\$250)
- b) Please recruit and/or submit proposals online
 - i) Workshops: <https://fs3.formsite.com/cabeforms/2020CFP/index.html>
 - ii) Institutes: <https://fs3.formsite.com/cabeforms/CABE2020Inst/index.html>

9) **Questions & Adjournment**



NOTES