EXHIBITOR REGISTRATION 2019-2020

CALIFORNIA REGIONAL ONE-DAY CONFERENCES FOR PARENTS & PARA-EDUCATORS AND INTENSIVE INSTITUTES FOR TEACHERS AND ADMINISTRATORS

MONTEREY, CA
NOVEMBER 7, 2019

BAKERSFIELD, CA
DECEMBER 5, 2019

ANAHEIM, CA
JANUARY 30, 2020

RIVERSIDE, CA
MAY 12, 2020

A Vision for Biliteracy & Educational Excellence for English Learners
CABE extends a personal invitation for you to join us as an exhibitor at our Regional Conferences. With your participation CABE seeks to familiarize conference attendees with quality materials and services available within the realm of English Learner education. Details are listed below, along with practices and procedures for exhibiting at our conferences. Exhibit space is limited. We look forward to seeing your organization at our conferences.

COMMERCIAL/INSTITUTIONAL MEMBERSHIP

CABE would like to encourage your institution, organization, or business to become an institutional CABE member. As an institutional or commercial member, you will be joining the largest network of multilingual advocates in California. Exhibitor members receive a discount on exhibitor registration fees for all regionals. (Discount does not apply to the Annual Conference.)

A $500 Educational Institutional CABE Membership will provide the following benefits:
- Up to 5 conference registrations at our member rate
- 1/4 page black and white advertisement in the Conference Program or Multilingual Educator Magazine
- Exhibit at a regional conference for 20% off

Other benefits include:
- Subscription to Language Magazine. As an institutional member, you will receive five (5) copies of each issue, sent to your business address.
- Information Updates - Institutional Members receive information on current legislative and policy developments related to the field of bilingual education.
- Professional Development - CABE offers regional and special educational conferences and the opportunity to network with other professionals in your field of interest.
- Conference Discounts - Five (5) representatives of your institution may attend the CABE annual conference at the special member discount rate.
- CABE Membership Reception: CABE honors its members at its annual statewide conference. Your institution may send two (2) representatives to this reception as part of your institutional membership.
- CABE Publications - As an institutional member, you will receive one free copy of all new CABE books and other publications as well as member discounts on our entire list of publications.
- Mailing Lists - As an institutional member you will receive a 10% discount on list price when you purchase the annual conference registration list of pre-registered attendees.

For more information, and to check the status of your membership, visit: http://bit.ly/cabemembership
## EXHIBITOR REGISTRATION

Register online prior to deadlines!
For more information, please contact:
info@gocabe.org or 20888 Amar Road, Walnut, CA 91789
(626) 814-4441 Phone / (626) 814-4640 Fax

## EXHIBITOR MEMBER PRICING

Exhibitor Pricing for CABE
Commercial/Institutional Member
$125 per Event!
Register for all 4 events and save 20%!

### PARENT & PARA-EDUCATOR CONFERENCES

<table>
<thead>
<tr>
<th>Date</th>
<th>Location</th>
<th>Institutional Membership Price per Table</th>
<th>Non-Member Price per Table</th>
<th>Register Online</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>MONTEREY</strong></td>
<td>Monterey Marriott</td>
<td>$125</td>
<td>$150</td>
<td><a href="https://tinyurl.com/cabe19monterey">https://tinyurl.com/cabe19monterey</a></td>
</tr>
<tr>
<td>Thursday,</td>
<td>350 Calle Principal Monterey, CA 93940</td>
<td></td>
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<td>Registration Deadline:</td>
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<tr>
<td>November 7, 2019</td>
<td>Parking: $25 per day for Valet, Public parking: nearby current rates for $7.00-$10 per entry.</td>
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<td>10/24/19</td>
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<tr>
<td><strong>BAKERSFIELD</strong></td>
<td>Bakersfield Marriott</td>
<td>$125</td>
<td>$150</td>
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<tr>
<td>Thursday,</td>
<td>801 Truxtun Avenue Bakersfield, CA 93301</td>
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<td>Registration Deadline:</td>
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<tr>
<td>December 5, 2019</td>
<td>Parking: Complimentary</td>
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<td>11/21/19</td>
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<tr>
<td><strong>ANAHEIM</strong></td>
<td>Hilton Anaheim</td>
<td>$125</td>
<td>$150</td>
<td><a href="https://tinyurl.com/cabe20anaheim">https://tinyurl.com/cabe20anaheim</a></td>
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<tr>
<td>Thursday,</td>
<td>777 Convention Way Anaheim, CA 92802</td>
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<td>Registration Deadline:</td>
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<tr>
<td>January 30, 2020</td>
<td>Parking: Complimentary</td>
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<td>1/16/20</td>
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<tr>
<td><strong>RIVERSIDE</strong></td>
<td>Riverside Convention Center</td>
<td>$125</td>
<td>$150</td>
<td><a href="https://tinyurl.com/cabe20riverside">https://tinyurl.com/cabe20riverside</a></td>
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<tr>
<td>Tuesday,</td>
<td>3637 Fifth Street Riverside, CA 92501</td>
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<td>Registration Deadline:</td>
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<td>May 12, 2020</td>
<td>Parking: $10</td>
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<td>4/28/20</td>
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<tr>
<td><strong>Sign Up to Exhibit at ALL FOUR Regional Conferences</strong></td>
<td>$400</td>
<td>$480</td>
<td><a href="https://tinyurl.com/cabe19monterey">https://tinyurl.com/cabe19monterey</a></td>
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<td><strong>Register for all 4 events and save 20%!</strong></td>
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<td>10/24/19</td>
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**CABE 2020**

**A PERFECT VISION FOR MULTICULTURALISM AND MULTILITERACY**

**APRIL 8-11, 2020**

**HILTON SAN FRANCISCO UNION SQUARE & PARC 55 - HILTON SAN FRANCISCO, CALIFORNIA**

Inquire about being an exhibitor for CABE 2020 by visiting the conference website

**WWW.CABE2020.ORG**
EXHIBITOR REGISTRATION
2019-2020

PRACTICES & PROCEDURES

CONTRACT FOR SPACE: Cabe will issue a receipt after our exhibitor online registration is completed and payment is received. This will constitute a contract for the right to use space. Payment in full must be received in order to honor request by the date(s) listed. Should any contingency prevent holding of the confernce, Cabe may retain such part of the exhibitor’s rental as shall be required to recompense it for expenses incurred up to the time such contingency shall have occurred. If the schedule(s) change(s) are due to unforeseen circumstances beyond our control, exhibitors who have applied for space will be notified as soon as possible. Prior to the conference, exhibitors will receive confirmation which will include set-up time, and any further details and updates.

CONFERENCE BADGE: Information from the exhibitor online registration will be used to print conference badge(s) for the exhibit representative(s).

PAYMENT REQUIREMENTS: Registration will not be processed unless it is accompanied with payment for the total amount. Make checks payable to Cabe. Purchase orders should be used only when absolutely necessary and require payment within 30 days. Requisition forms will not be accepted. A $25 charge will be assessed on all returned checks.

SET-UP TIME: Set-up will be scheduled for the most appropriate time depending on the schedule of the facility. A confirmation letter depicting these times will be e-mailed prior to the conference.

FAILURE TO OCCUPY SPACE: Any space not occupied by 8:00 a.m. the day of the conference(s) will be forfeited by the exhibitor, and the space may be resold, reassigned, or used by Cabe without refund of rental space, unless arrangements for delayed occupancy have been made in writing and approved by Cabe.

TABLE ASSIGNMENT: To the degree the facility permits, the exhibit area will be placed where it is predicated to have maximum traffic visibility. The locations of the tables are relatively the same in terms of exposure. Tables range in size between six to eight feet by two and one-half feet to three feet according to what is available through the facility.

SPECIAL - EXHIBITING AT ALL 4 CONFERENCES: $400 Current Institutional Cabe Member. $480 Non Cabe Member Rate.

CANCELLATIONS: All requests for registration fee refunds must be made in writing and submitted to Cabe headquarters one week prior to the conference. Refunds will be processed and mailed out following the conference. A $25 processing fee will be assessed for each cancellation. **Please note: There will be no refund given on special discount.

DISMANTLING: Exhibitors are asked not to begin dismantling activities until the Exhibit Area closes, which is one-half hour after the conference activities end. Exhibits generally close at 3:30 p.m. unless otherwise stated.

SPACE RESTRICTIONS: Exhibitor’s displays may not interfere with other displays or aisle ways and need to be contained on and/or within a reasonable area behind the table(s) rented.

FIRE PRECAUTIONS: The exhibitor agrees to accept full responsibility for compliance with city regulations under the Fire Code of the City in which the conference is being held.

LIABILITY: It is agreed that the exhibitors with their agents and representatives are independent contractors and shall assume all responsibility for any loss, damage or injury that they shall have or cause and that they shall indemnify and hold harmless. Cabe, the conference facilities, city of location, co-sponsors, or serving agents from all liability for their materials. Cabe and any cooperating agent can not assume responsibility for losses or damages. Exhibitors are required to carry liability insurance. Cabe shall not be financially obligated or otherwise committed in the event of the meeting being canceled or deferred due to strikes, fires, casualties, acts of God, or causes beyond our control.

SALES POLICY(PURPOSE OF EXHIBITS): The purpose of the exhibits is to educate the attendees at the conference, not for the sale of books or materials. However, the facilities will permit organizations/business with the appropriate business licenses to sell books or materials on its premises.

AMENDMENTS: Any point requiring decisions relative to the exhibits, if not specifically covered in writing, is subject to determination by Cabe. Cabe shall have sole authority to interpret and enforce all practices and procedures contained herein: to make any amendments thereto, to make sure further practices and procedures shall be necessary for the orderly conduct of the conference. The Chief Executive Officer or his/her designee reserves the right to reject or restrict any exhibit which may be objectionable.