



# CABE 2020

A PERFECT VISION FOR MULTICULTURALISM AND MULTILITERACY

## 2020 PLANNING COMMITTEE MEETING (LUNCH INCLUDED)

ERC Classroom 3

Santa Clara County Office of Education • 1290 Ridder Park Drive, San Jose CA 95131

Friday, November 22, 2019 / 11:00am – 2:00pm

### OUTCOMES

- Celebrate and promote our commitment to English Learners and biliteracy programs and build a vision for systemically addressing EL needs across southern California and the state
- Build connections to the CABE 2020 conference
- Understand the recruitment of volunteers
- Have a clear understanding of key calendar and deadline dates
- Feel supported, motivated and excitement in the planning of CABE 2020

### AGENDA

#### 1) Arrival, Lunch and Welcome

- a) Introduce yourself and your committee and share one exciting thing happening in your district related to Biliteracy and English Learners
- b) Committee chair confirmation

#### 2) CABE 2020 Overview (Conferences, Parent Engagement, Advocacy)

- a) Registration Brochure- Information
  - i) **Early Bird Registration:** Deadline – February 6, 2020
  - ii) **Exhibitors & Sponsors' Early Bird Registration:** Deadline - December 13, 2019
- b) Special Highlights - keynotes and featured speakers, artwork, special sessions, etc.
  - i) Huda Essa Video Clip: [https://www.youtube.com/watch?v=TuGL9\\_Isfyg](https://www.youtube.com/watch?v=TuGL9_Isfyg)

#### 3) Review of Honorary Chair and Co-Chair/Committee Letter for Program (Due December 11, 2019)

**Honorary Chair Letter:**                     Yee Wan                    

**Co-Chair/Planning Committee Letter:**           Regina Piper                    

#### 4) Volunteer Estimation Guide –

- a) Recruit your team to assist on committee
- b) Volunteer Registration available online: <https://fs3.formsite.com/cabeforms/2020Volunteer/index.html>

#### 5) CABE 2020 Planning Committee Registration Form and Benefits

- a) Complete CABE Registration form & return (No later than: **Wednesday, December 11, 2019**)
  - i) **CABE will register all Planning Committee Members**

#### 6) Committee Chairs Planning and Reports

- a) Work on Action Plan update, questions and needs
- b) Report out to group

#### 7) Announcements & Reminders

- a) Superintendent Welcome Schedule (email choices to Celina by **November 27, 2019**)
- b) Award Nominations and Student Writing Contest deadline: **December 6, 2019**
- c) Exhibitors and Sponsors' Early Bird Registration deadline: **December 13, 2019**
- d) Complete your Complimentary Registration Form and Return to CABE Staff TODAY!
- e) Early Bird Registration deadline: **February 6, 2020**
- f) CABE 2020 Planning Committee Resource Page  
<https://www.gocabe.org/index.php/conferences/planning-committee/>

#### 8) Questions & Adjournment

#### 9) Next Meeting: Wednesday, December 11, 2019 @ East Side Union High School District



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## NOTES