



"Biliteracy, Educational Equity, and 21st Century Success for All"

BOARD MINUTES
April 4, 2020

2019-2020
CABE Board of Directors

President
Olivia Yahya
(Retired)

Immediate Past President
Elodia Ortega-Lampkin
Woodland Joint Unified School District

Vice President
Dr. Annie Rodriguez
San Francisco Unified School District
(Retired)

Director of Legislative/State Affairs
Dr. Marlene Batista
Oxnard School District

Director of Community Affairs
Karling Aguilera-Fort
Oxnard School District

Director of Financial Affairs
Dr. Barbara Flores
CSU, San Bernardino

Director of Para-Educator Affairs
Marissa Lazo-Necco
San Bernardino County
Superintendent of Schools

Director of Parent Relations
Rosa Armstrong
Palmdale School District

Director of Secondary & IHE Affairs
Dr. Cristina Alfaro
San Diego State University

Region I Representative
Dr. Annie BichLoan Duong
San Joaquin County Office of Education

Region II Representative
Esabel Cervantes
Salinas City Elementary SD

Region III Representative
Dr. Carolina Serna
Biola University, School of Education

Region IV Representative
Mary Helen Ybarra
Corona Norco Unified School District

Region V Representative
Maria Elena Esquer
Palmdale School District

Chief Executive Officer
Jan Gustafson-Corea

Legal Counsel
Mary T. Hernández
García, Hernández,
Sawhney, LLP

Pursuant to a written notice be delivered to each member of the Board of Directors of the California Association for Bilingual Education held an open Board meeting on Saturday, April 4, 2020, via Zoom.com

Board Members Present:

Olivia Yahya, President Elect; Annie Rodriguez, Vice President; Elodia Ortega-Lampkin, Immediate Past President; Barbara Flores, Director of Financial Affairs; Rosa Armstrong, Director of Parent Relations; Karling Aguilera-Fort, Director of Community Affairs; Cristina Alfaro, Director of IHE Affairs; Marissa Lazo-Necco, Director of Para-Educators; Annie Duong, Region I Representative; Carolina Serna, Region III Representative; Esabel Cervantes, Region II Representative; Mary Ybarra, Region IV Representative; and Mary Elena Esquer, Region V Representative; Marlene Batista, Director of State and Legislative Affairs

Staff Members & Consultants:

Jan Gustafson-Corea, Chief Executive Officer; Cynthia Vasquez-Petitt, Deputy Director; Rubí Flores, Acting Director of Professional Learning; Delma Chwilinski, Director of Programs and Events; Maria Villa-Marquez, Director of Parent and Family Engagement; Norma Rocha, Director of IT and Creative Design; Joshua Jauregui, Administrative Systems Manager; Yvette Chong-Coontz, Accounting and Financial Management Consultant; Laurie Nesrala, Education Consultant and Membership Liaison; and Aida Madison, Executive Assistant

Legal Counsel Present/Guests:

Mary Hernandez, Legal Counsel; Martha Zaragoza-Diaz, Lobbyist; Claudia Lockwood, Multilingual Excellence consultant; Lyn Scott, CABTE President; Elsie Solis-Chang, CABTE Board member; and Veronica Miranda-Pinkney, CTA Liaison

SESSION ONE: Opening

- 1.1 Call to Order: Olivia Yahya
1.2 Welcome & Roll Call: Aida Madison
1.3 Observer: Annie Rodriguez Timekeeper: Rosa Armstrong
1.4 Adoption of Agenda

MOTION #1- TO APPROVE THE AGENDA FOR APRIL 4, 2020
Moved: Barbara Flores Second: Annie Duong Approved: Yes

- 1.5 Approval of Minutes
MOTION #2-TO APPROVE THE BOARD MINTUES FOR SEPTEMBER 21, 2019.
Moved: Elena Esquer Second: Marissa Lazo-Necco Approved: Yes

SESSION TWO: CLOSED SESSION (8:45-10:15 a.m.)

SESSION THREE: CEO's Directors', Region Representatives' Affiliates' and Partners' Reports

3.1 CABE Connections and Closed Session Update

Jan Corea stated that Claudia Lockwood, Multilingual Excellence consultant, has requested to be taken off the CABE payroll but will continue to volunteer and to support CABE. Olivia Yahya stated the Board Norms: *I will be an active participant, I will be mindful, I will be present, I will be respectful, I will agree to disagree.*

3.2 President's Report

Olivia Yahya stated she went to Sacramento to State Board of Education, attended Binational GLAD in Baja, CA. Olivia Yahya stated participated in the American Languages conference, BEST, Seal of Excellence visits, Anaheim Regional and NABE conference.

3.3 CEO Report

Jan Corea stated that in addition to the goal areas in her report, there are updates that are coronavirus related. Jan Corea stated that the decision was made to work remotely, the decision was made to suspend the CABE 2020, development of the CABE 2020 Virtual Community, facilitation and support of the Rollover and Refund Process. Jan Corea stated that she has had calls/zoom meetings with sponsors regarding retaining support for 2020.

3.4 Region Representatives

Region 1 – Annie Duong stated she thought it was a good idea to have the region representative give the rebate checks to the chapters. Several chapters contacted her regarding the rebate checks.

Region 2 – Esabel Cervantes stated that she communicated with chapter treasurers about the rebate checks. Esabel Cervantes that her district was disappointed that CABE 2020 was suspended but understand of course.

Region 3 – Carolina Serna stated she attended the State Board of Education meeting, La Jornada at LMU, and attended the planning committee meetings for Anaheim Regional conference.

Region 4 – Mary Ybarra stated Riverside Chapter meeting was well attended. The Coachella Chapter is doing well. Mary Ybarra stated she sent the rebate check to the San Diego chapter but has not received any confirmation that the check was received.

Region 5 – Elena Esquer stated Chapter 58 has a new slate of officers. The Chapter 48 has recruited 10 new members. Elena Esquer visited the Seal of Excellence school Rio Real that is in the Chapter 48 region. The Chapter 48 is continuing to plan for their conference in the fall.

3.5 Directors' Report

Annie Rodriguez stated she worked closing with region representatives on planning the JDA before the conference was suspended. Annie Rodriguez stated she worked on the Bylaws. Rosa Armstrong stated that she attended the Professional Development in the Antelope Valley. They had 120 attendees.

Marissa Lazo-Necco stated that she attended the meeting of the new San Bernardino chapter.

Cristina Alfaro stated she continues to work with Baja California and on the Seal of Biliteracy for graduating students.

Barbara Flores stated that in Closed Session that the Board approved to move forward to secure resources for the next year from three sources and others.

3.6 CABTE Report

Lyn Scott stated that CTC put out guidance to authorize programs to issue a Variable Term Waiver. This will go to student teachers if the institute of higher of education or program that credential student teacher request it. This will waiver will allow for student teacher to teach. They will not have a preliminary credential but are on track to obtaining a preliminary credential. Lyn Scott stated that they have not heard information on a waiver for Bilingual authorization exam at this time. Lyn Scott encouraged CABE to hold a webinar or Zoom JDA this year because the CABE conference was suspended and the JDA could not be held in-person in San Francisco. Lyn Scott stated that CABTE wants to thank Ivannia Soto, CABE and Whittier College, who has served as ex-officio on their board.

3.7 CTA Report

Veronica Miranda-Pinkney stated the Language Acquisition has gathered resources and created a Google drive with items to be shared. Veronica Miranda-Pinkney stated that CTA is promoting Dolores Huerta Day to recognize her accomplishments and familiarize students with her contributions. Veronica Miranda-Pinkney stated the Schools and Communities First Campaign gathered enough signatures to put this initiative on the ballot and thanked CABE for their support.

3.8 Legislative Report

Martha Zaragoza-Diaz stated the Legislature is on Interim Recess until May 4, 2020. Martha Zaragoza-Diaz stated that Governor Newsom said that the state budget he submitted in January is now inoperable and that everything is on the table. Bill 2516 (Reyes) Teachers: Professional Development: Bilingual and Dual Language Grant Programs that is co-sponsored with Californians Together, Early Edge, Advancement Project, Children Now and Moms Rising will need to be revived given the state budget. AB 2602 (Jones-Sawyer) Biliteracy Education. This bill is sponsored by CABE and Californians Together. In its current version the bill is a spot bill stating that the intent of the bill is to improve biliteracy education. The bill will be amended to take out the sections pertaining to the postsecondary Badge of Biliteracy due to major opposition by the CSU and UC systems. The assembly member has sent a request to legislative analyst office if they would be willing to look at what is entailed in developing secondary biliteracy.

MOTION #3- TO APPROVE THAT THE CABE BOARD ENDORSE ACA 5 THAT REPEALS PROP 209.

Move: Esabel Cervantes

Second: Cristina Alfaro

Approved: Yes

SESSION FOUR: Action Items

4.1 Bylaws Committee – Resolutions

Elena Esquer stated the Bylaws Committee met and reviewed the bylaws and made the following resolutions:

1. The address change of principle office to 20888 Amar Road, Walnut, CA 91789
2. Add a preferred qualification for the President Elect and Vice President that nominees have served two years on the Board in a different position prior to being nominated for President.

Elena Esquer stated that the Bylaws Committee also discussed and shared with the Board the following:

1. The CABA Vision and Mission have been updated on the Policy Handbook.
2. To reinstate Regional Delegate Assemblies annually. The suggestion is to do one this year via a Zoom.
3. To hold a semi-annual JDA meeting (Article IX-Directors; Section 4-Delegate Assembly (f)). The Bylaws Committee suggests holding it via Zoom. This info should be shared and added to JDA meeting agenda.
4. The CABA region map is up to date.

Elena Esquer stated that the every and any committee designated by the Board must take minutes and submit them for the CABA HQ records. Minutes consist of, at minimum: title of meeting, date of meeting, who was present and what action was taken, if any. The minutes maybe kept on file using Formsite.com or Google docs to record minutes. Elena Esquer stated that the Bylaws Committee agreed to have the "Minimum Qualifications of Nominee" (Article VIII-Election of Directors, Section I-Nomination and Election Process, (c)) listed on the election nomination letter that is sent to include the following qualifications:

- i. Be at least 21 years of age.
- ii. Support the vision of CABA
- iii. Regular membership for at least one full year immediately preceding nomination.
- iv. Current service in the capacity represented by the office in the case of the following Directorships: Community Affairs and Paraprofessional Affairs.
- v. In the case of Director for Secondary/Higher Education Affairs, the nominee must have been affiliated with CABA for at least one full year immediately preceding his or her election and have current service in higher education or secondary affairs.
- vi. In the case of Regional Delegate representatives, the nominee shall reside in the designated region.
- vii. In the case of Director of Legislative Affairs, the nominee must have knowledge of the legislative process.
- viii. In the case of Director of Financial Affairs, the nominee must have knowledge of financial budgets.
- ix. In the case of Director of Parent Relations, in addition to having to be a CABA member for at least a year, the nominee must be a parent of a student attending the public educational system in grades K-12 (especially parents of English Learners).

Elena Esquer stated that the following be added to the Policy Handbook under Confidentiality on page 9. *Chapter Leaders may request the names and contact information for their chapter members for the purpose of contacting them regarding CABA meetings or business. Per the CABA Bylaws, members can inspect but not copy the lists. If anyone feels they have a need for specific contact information, they may contact the CEO to submit their request.*

MOTION #4-TO APPROVE THESE RESOLUTIONS: THE ADDRESS CHANGE OF PRINCIPLE OFFICE TO 20888 AMAR ROAD, WALNUT, CA 91789. ADD A PREFERRED QUALIFICATION FOR THE PRESIDENT ELECT AND VICE PRESIDENT THAT NOMINEES HAVE SERVED TWO

YEARS ON THE BOARD IN A DIFFERENT POSITION PRIOR TO BEING NOMINATED FOR PRESIDENT.

Move: Annie Duong

Second: Esabel Cervantes

Approved: Yes

4.2 Audit Proposal for 2020

Yvette Chong-Coontz stated that the Audit Committee met, and a new auditor was proposed. Yvette Chong-Coontz stated that the Audit Committee is recommendation that Kevin E. Fordyce, CPA be the CABA auditor.

MOTION #5 – TO APPROVE KEVIN E. FORDYCE, CPA AS THE CABA AUDITOR

Moved: Rosa Armstrong

Second: Marissa Lazo-Necco

Approved: Yes

SESSION FIVE -Information Items

5.1 CABA 2020 & CABA 2021

Delma Chwilinski presented an update on the CABA 2020 areas. Delma Chwilinski stated the keynote, featured speakers and two-day institute presenters will be invited back in CABA 2021. Many sponsors and exhibitors will rollover, registration will rollover or will be new. Delma Chwilinski stated the AV Company (Crescent) and registration (Event Ready) will be most likely kept. Special invitees, comp registration and entertainment will be new. Delma Chwilinski stated the Administrator of the year, Teacher of the year, Parent of the year, Para-educator of the year, and student writing winners, and Seal of the Excellence will be recognized in the Fall when schools are reopened. The Board awardees will be invited back in 2021: Krashen, Cummins and Sobrato Family Foundation. The Cleveland Remembers will be recognized at the Stock City Council (when in session).

5.2 CABA Events

Jan Corea stated that the Riverside regional conference has been canceled. The Dual Language Summer conference has been canceled and we have been released from those contracts.

5.3 EWIG – Educator Workforce Investment Grant

Jan Corea stated that CABA was selected as a recipient of the Educator Workforce Investment (EWIG) grant for the EL Roadmap policy. It is a statewide grant and that we have partnered with five county offices and the San Diego State University and Wexford as evaluators. Jan Corea stated that there is also an advisory board consisting of Dr. Pedro Noguera, Dr. Patricia Gándara, Dr. Jim Cummins, Dr. Lily Wong Filmore, Dr. Kathy Escamilla, Dr. Virginia Collier, Dr. Wayne Thomas, and Dr. Alberto Ochoa. The grant will be called: Multilingual California Project and the plan is designed to implement the project goals and build the capacity of LEAs to implement the California English Learner Roadmap. Jan Corea reviewed the timeline and stages of implementation to the board.

5.4 CABA Board Elections

Jan Corea presented the Board Election process timeline from April – June 2020. Jan Corea stated the positions that will be open are: President Elect, Vice President, Director of Legislative Affairs, Director of Parent Relations, Director of Para-Educator, and Region 2 & 4 Representatives.

5.5 TEAM MEMBERS WILL SHARE HIGHLIGHTS ON VIRTUAL WORK

PFE – Cynthia Vasquez-Petitt stated the CAFE Team has been keeping in touch through MS Team check ins, meetings, zoom meetings, and Coordinating Council is continuing meetings. Cynthia Vasquez-Petitt stated the Community Engagement Initiative (CEI) is moving forward through zoom meetings. Cynthia Vasquez-Petitt stated there are also a website at for more information: www.Californiaengage.org

P & E - Delma Chwilinski stated PFE team is working very hard to rollover and refund process. Delma Chwilinski stated they are working on alternate for the Riverside Regional Conference planning. Delma Chwilinski stated that a CAFE sing-along is being worked on.

ADMINISTRATIVE – Joshua Jauregui stated the building has been closed. All CAFE staff is working remotely. The last day in the office was Monday, April 16, 2020. The only delivery that is being accepted is the US mail. Joshua Jauregui stated the gardener is coming once a week. Ruth Navarrete is going to the office once a week along with a manager to pick up US mail. Joshua Jauregui stated that coronavirus information is being posted on the MS Teams site for staff.

P2I – Maria Villa stated that that the team has been working with school districts that have contracts via Zoom meeting. The team collaborated to set up guidelines for zoom for families. Maria Villa stated a Facebook Bilingual Resource page has been launched for parents and families. Maria Villa stated that a CAFE Facebook Live watch party will take place in upcoming week.

ITCD – Norma Rocha stated that CAFE has purchased a zoom account to allow up to 500 participants to join in the keynote webinar presentations. Norma Rocha stated they ITCD team has been working with Jan Corea and the P & E team to launch the CAFE 2020 Virtual Community website. Jan Corea stated this website will be live on April 8, 2020 which was the date that CAFE 2020 would have started.

PL- Rubí Flores stated that she is working with districts to see those that are contracted would like to do some of the work online. Rubí Flores stated she is working with consultants to get their feedback and to support them in how to work through online platform. Rubi Flores stated they are surveying the teacher and administrator institutes on alternate planning that would have taken place at the Riverside Regional Conference.

Observer Report – Annie Rodriguez stated we will stand strong as an organization. It seemed that everybody did well with the technology with no problem.

ADJOURNMENT: 1 p.m.

Next regular meeting on June 20, 2020 (via Zoom)

Attested and Approved by

CABE President, Olivia Yahya

CABE CEO, Jan Gustafson-Corea