



"Biliteracy, Multicultural Competency & Educational Equity for All"

2020-2021

CABE Board of Directors

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Olivia Yahya

(Retired Administrator)

President-Elect

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CSU San Bernardino

Vice President

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Oxnard School District

Director of Community Affairs

Dr. Karling Aguilera-Fort

Oxnard School District

Director of Financial Affairs

Raul Maldonado

Palmdale School District

Director of Para-Professional Affairs

Rosa Armstrong

Palmdale School District

Director of Parent Relations

Dr. José Hugo Moreno

Mountain View School District

Director of Secondary & IHE Affairs

Dr. Cristina Alfaro

San Diego State University

Region I Representative

Dr. Annie BichLoan Duong

San Joaquin County Office of Education

Region II Representative

Alesha Moreno-Ramirez

Tulare County Office of Education

Region III Representative

Dr. Carolina Serna

Biola University, School of Education

Region IV Representative

Mary Helen Ybarra

Corona-Norco Unified School District

Region V Representative

Maria Elena Esquer

Palmdale School District

Chief Executive Officer

Jan Gustafson-Corea

Legal Counsel

Mary T. Hernández

Garcia, Hernández,

Sawhney, LLP

BOARD MINUTES
September 26, 2020

Pursuant to a written notice be delivered to each member of the Board of Directors of the California Association for Bilingual Education held a regular Board meeting on Saturday, September 26, 2020, via Zoom.com.

Board Members Present

Olivia Yahya, President; Barbara Flores, President Elect; Elodia Ortega-Lampkin; Raul Maldonado, Director of Financial Affairs; Rosa Armstrong, Director of Para-Educator Affairs; Karling Aguilera-Fort, Director of Community Affairs; Cristina Alfaro, Director of IHE Affairs; Marlene Batista, Director of State and Legislative Affairs; Hugo Moreno, Director of Parent Affairs; Annie BichLoan Duong, Region I Representative; Alesha Moreno-Ramirez, Region II Representative; Mary Ybarra, Region IV Representative; and Mary Elena Esquer, Region V Representative.

Staff Members & Consultants

Jan Gustafson-Corea, Chief Executive Officer; Rubí Flores, Director of Professional Learning; Delma Chwilinski, Director of Programs and Events; Maria Villa-Marquez, Director of Parent and Family Engagement; Norma Rocha, Director of IT and Creative Design; Joshua Jauregui, Administrative Systems Manager; Yvette Chong-Coontz, Accounting and Financial Management Consultant; Laurie Nesrala, Education Consultant and Membership Liaison; and Aida Madison, Executive Assistant.

Legal Counsel Present/Guests

Mary Hernandez, Legal Counsel; Martha Zaragoza-Diaz, Lobbyist; and Sharon Merritt, CABTE President.

SESSION ONE: Opening

- 1.1 Call to Order – Olivia Yahya
1.2 Roll Call – Aida Madison
1.3 Observer: Elodia Ortega-Lampkin Timekeeper: Rosa Armstrong
1.4 Adoption of the Agenda
MOTION #1- TO APPROVE THE AGENDA FOR SEPTEMBER 26, 2020
Move: Elodia Ortega-Lampkin Second: Barbara Flores Approved: Yes
1.5 Approval of the Minutes – Not applicable
1.6 Welcome – Olivia Yahya

SESSION TWO: CEO's, Directors', Region Representatives', Affiliates' and Partners' Reports

2.1 President's Report

Olivia Yahya stated in June the CABE staff awards and successful Dual Immersion Summer Virtual Conference. Olivia Yahya stated that CABE met with the new California Department E board members; Haydee Rodriguez and Cynthia Woods. Olivia Yahya attended UNIDOSUS, CABE Staff Retreat and Liberatory Design Institute, and BCN.

2.2 CEO Report

Jan Corea stated some highlights of CEO Report, Development of 2020-21 balanced budget with Accountant and Board • Enact June Board Decisions—staff transitions and Translation and Interpretation programs. • Held Virtual Team Retreat • Successful implementation of Summer DLI institute, Back to School Series, Dual Language Teacher Academy • Fiscal Analysis, Emergency Fund applications, strategic fiscal planning • Grant reports for Sobrato Family Foundation, EWIG, Community Engagement Initiative, and The California Endowment • Meeting with partners on levels of support—CDE, NELRT, Sobrato Policy Partners, Cal Tog, CCEE Systems of Support, CTA • OELA meetings and webinars.

2.3 Region Representative 1, 2, 3, 4 and 5 Report

Annie Duong, Region 1 Representative stated Chapter 23-San Francisco (SFABE) is currently the most active. They have held a virtual meeting and former Board member, Dr. Annie Rodriguez, is running in their election for President.

Alesha Moreno Ramirez, Region 2 Representative stated she has been in contact with Chapter 66-Pajaro Valley. Alesha Ramirez stated that the chapters have been dealing with many district responsibilities and have not held meetings or had activities at this time.

Mary Elena Esquer, Region 4 Representative stated the San Bernardino Chapter 53 had a meeting in August and it was well attended. Riverside Chapter 06 held a fundraiser online. Mary Elena Esquer stated the Coachella Chapter 36 they are active and holding meetings monthly.

Rosa Armstrong, Director of Para-educator Affairs, stated that the Antelope Valley High Desert Chapter 58 is holding meeting and recruiting new members and looking at new opportunities for professional development. Ventura Chapter 48 is doing well and they are preparing for their virtual conference on Friday, October 9, 2020. The Seal of Excellence of School, Rio Real, will be recognized at the conference.

2.4 Directors' Report

Cristina Alfaro stated the RE: Border Bilingual Conference will be held on November 12-13, 2020. This conference is unique in that it brings leading academic researchers together with policy makers, the private sector, students, and a wide variety of community stakeholders—both in Mexico and the U.S.—who are interested in the border region.

2.5 CABTE Report

Sharon Merritt, CABTE President, stated that on July 31, CABTE's Board met virtually for its annual Board Retreat. A few highlights are: Forming a Communications subcommittee to guide our use of social media, continue to refine our website, and respond rapidly to the need for CABTE communications on various issues. • Expanding support to universities seeking CTC approval to offer the Bilingual Authorization, including providing reviewers for initial program reviews. • Strengthening connections with strategic organizations; planned conference attendance and presentations. Sharon Merritt stated that in the past Ivannia Soto and Lyn Scott have regularly represented the Board at CTC meetings, but since Lyn's role is changing, Ms. Merritt will now regularly accompany Ivannia. The next meeting is on October 8-9. Sharon Merritt stated that June to August was a very busy period regarding the effort to replace RICA. Ms. Merritt joined the work that Lyn Scott and Ivannia Soto continued to engage in with the SB 614 Coalition. CABTE continues to work with CTC representatives on the problems of CalTPA related to assessment in bilingual field placements, in particular for pre-service teachers in primary class dual language placements which use a strict language separation model of instruction. Sharon Merritt stated the CABTE Board

members will like to continue to work with CABE regarding the Pre-conference institute at the annual conference.

2.6 Legislative Update

Martha Zaragoza-Diaz stated the CABE supports AB 331 (Medina) High School Graduation Requirements: Ethnic Studies (A-8/28/2020) Summary: The bill would add the completion of a one-semester course in ethnic studies, meeting specified requirements, to the high school graduation requirements commencing with pupils graduating in the 2029–30 school year, including for pupils enrolled in a charter school. The bill would expressly authorize local educational agencies, including charter schools, to require a full year course in ethnic studies at their discretion and would require local educational agencies, including charter schools, to offer an ethnic studies course commencing with the 2025–26 school year, as specified. AB 1835 (Weber) Education finance: local control funding formula: supplemental and concentration grants. (I-1/6/2020) Summary: The bill would require each school district, county office of education, and charter school to identify unspent supplemental and concentration grant funds by annually reconciling and reporting to the department its estimated and actual spending of those moneys. The bill would require unspent funds identified pursuant to these provisions to continue to be required to be expended to increase and improve services for unduplicated pupils, and would require each local educational agency to report the amounts of unspent funds identified in its local control and accountability plan. Martha Zaragoza-Diaz stated State Superintendent of Public Instruction Tony Thurmond announced a new, multifaceted “Education to End Hate” initiative designed to empower educators and students to confront the hate, bigotry, and racism rising in communities across the state and nation. Under a new effort outlined during a virtual press conference, the State Superintendent said that CDE will lead a series of strategies—including educator training grants, partnerships with community leaders, and virtual classroom sessions—that leverage the power of education to create a more just society. Martha stated The CDE and SBE are seeking reviewers to participate in the 2021 World Languages Instructional Materials Adoption. Martha Zaragoza-Diaz stated she provided the link in her written report. Marlene Batista stated she attended the State Board of Education meeting via Zoom a couple of weeks ago.

SESSION THREE: Action Items

3.1 2020-2021 Budget and Budget Variance Report

Jan Corea stated that as of June 30 there is a loss of \$1.7 million. Jan Corea stated that although we show a loss on paper that CABE still has cash in the savings and CD’s and we have not had to use our line of credit. CABE has a Line of Credit based on the value of our building of about \$1 million. Jan Corea stated that we have reduced our expenses and the staff continues to work remotely. Jan stated as far as staffing is concerned there are no layoffs, there were 6 internal transitions which will be revisited in December. Jan Corea stated that the annual conference will be virtual which will save some costs such as convention center, food, hotels, and travel. Jan Corea stated that we have Contracts—Professional Learning ◦ Contracts—Parent and Family Engagement ◦ CABE Translation Services—in progress ◦ EWIG PD—in progress ◦ Package Offerings—in progress. Jan Corea stated that the budget being brought to the Board is a balanced budget: REVENUES: \$4, 456,000 ◦ EXPENSES: \$4,456,000 ◦ NET LOSS: \$0 ◦ Projected in June \$-816,000.

MOTION #2 – a) TO APPROVE THE BUDGET VARIANCE REPORT AS PRESENTED.

Move: Annie Duong

Second: Mary Helen Ybarra

Approved: Yes

Yvette Chong-Coontz stated the CASH/INVESTMENTS: \$1,761,000 ° (rolling over for use in 2020-21). Yvette Chong-Coontz stated that the budget needs to monitor monthly and she stated if we stick to the budget, we will not have to use the Line of Credit.

MOTION #2- b) TO APPROVE THE 2020 – 2021 BUDGET as presented.

Move: Hugo Moreno

Second: Rosa Armstrong

Approved: Yes

3.2 Carlos Penichet Investment

Jan Corea proposed that the Board provide the CEO and Senior Accountant Consultant with approval to contact remaining past board members on the Penichet Trust account to approve this transfer and reallocation of the trust funds to “The CABA Scholarship/Teachership Account”. The proposal would allow that the Carlos Penichet Investment be modified from restricted to unrestricted and that the board provides authorization for the CEO to proceed with all necessary steps. Jan Corea stated that currently, CABA is not able to manage or move these funds to build their value due to restrictions on the trust account.

MOTION #3 – TO APPROVE THE CARLOS PENICHET INVESTMENT BE MODIFIED FROM RESTRICTED TO UNRESTRICTED AND THE BOARD AUTHORIZED THE CEO TO PROCEED WITH NECESSARY STEPS.

Move: Karling Aguilera-Fort

Second: Marlene Batista

Approved: Yes

3.3 CABA 2021 Awards

Jan Corea and Olivia Yahya presented the proposal for the CABA 2020: “Of the Year” Winners (Administrator, Teacher, Para-Educator and Parent) be presented these awards at the local school board meetings of each recipient. It would be done virtually and coordinated with each local school board. The CABA 2020 Seal of Excellence Schools awards would be presented at the local school board meeting or special event of each recipient. The CABA 2020 Student Essay Contest Winners awards will be presented via Zoom at the CABA December 12, Board meeting. The CABA 2020 Board awards will be presented at the CABA 2021 Virtual Conference. Jan Corea proposed that the CABA “Of the Year” awards (Administrator, Teacher, Para-Educator and Parent) and the Student Essay Contest (K-2nd, 3rd-5th, 6-8th and 9-12th grade category) be offered at CABA 2021 Virtual Conference. The Board awards be rolled over from 2020 to CABA 2021 Virtual Conference and the Seal of Excellence School award be suspended for 2021.

MOTION #4 – TO APPROVE THE PROPOSAL FOR THE CABA 2020 AND CABA 2021 AWARDS AS PRESENTED.

Move: Mary Helen Ybarra

Second: Hugo Moreno

Approved: Yes

3.4 Consent Calendar

3.4.1 CABA HEADQUARTERS CALENDAR—2020-2021

3.4.2 CLOSURE OF CITIZENS BUSINESS BANK ACCOUNT

MOTION #5 – TO APPROVE THE CONSENT CALENDAR AS PRESENTED.

Move: Barbara Flores

Second: Mary Helen Ybarra

Approved: Yes

SESSION FOUR: INFORMATIONAL

4.1 CABE Program Updates

ITCD-Norma Rocha stated the new member of ITCD is Karmina Ramirez. Norma Rocha stated that CABE has 11 Zoom accounts to carry out CABE work. The ITCD Team is working hard to deliver products that are in line with the CABE brand with brochures, flyers, graphics, websites, and more.

Membership-Joshua Jauregui stated that we have a new chapter in San Bernardino, SBCSS, that began in May. Joshua Jauregui stated that the membership registration has been updated and back online. CABE has now developed an in-house membership database. Joshua Jauregui stated that Chapter Rebates went out and the financial are due October 1. Laurie Nesrala-Miles stated that a new membership brochure was just completed and thanked everyone involved with putting it together. Laurie Nesrala-Miles stated the CABE Corner goes out each month.

Programs and Events-Delma Chwilinski stated that CABE 2020 Refunds and Rollover are complete. Delma Chwilinski stated that 300 are expected attendance for the parent regional conference Fall 2020 and Spring 2021. Delma Chwilinski stated a Racial Equity Series will be on November 18, 2020 and January 27, 2021. Delma stated that the CABE 2021 Virtual Conference Registration Live on OMS, Tuesday, September 15, 2020. The CABE 2021 Virtual Conference will be from Tuesday, March 23-Saturday, March 27, 2021. Extra Early Bird Rate Deadline: 11/20/2020. The CABE 2021 Exhibitors/Sponsors Virtual Exhibit Hall Marketplace registration opens by Mid-October. The Sponsorship Opportunity Level have been adjusted to Virtual Platform.

PFE-Maria Villa stated that PFE held three CAFECITO con CABE via zoom in which 500 parents participated. Maria Villa stated that Project 2INSPIRE contracts are \$150,00 guaranteed as of September. The PFE is the recipient of two Plaza Comunitaria grants Los Angeles, \$3,500 and San Bernardino \$4,000. Maria Villa stated the Community Engagement Initiative request for Applications has been extended until September 28. Maria Villa stated a Virtual Home Visit Webinar: Connecting with Families Virtually (60 attendees).

PL-Jan Corea stated the Back-to-School was very successful, averaged 300 registration per strand (ELD/DLI). Jan Corea stated the Dual Language Teacher Academy was officially launched ; the first session was on September 26. There are eight sessions (2 in English/6 in Spanish) and 140 registered participants for all eight sessions, average of 25 registered for individual sessions.

MCAP- Alma Castro stated the MCAP Alliance-Building Our foundation-Liberatory Design Training was on 8/26 & 8/26 (45 attended). Alma Castro stated that MCAP is in Stage 1-Stateside and currently building a website and sharing information. The Fall MCAP webinar series started on 9/23/20 (over 400 participants) and the next one is 10/7/20. Stage 2-MCAP Alliance and 30 LEAs, and 5-10 IHEs.

4.2 CABE 2021 Update and Feedback

Delma Chwilinski presented the Virtual Conference structure. The schedule changed from 3 ½ to 5 half days. T, W, Th, and Fri – 2:00 to 7:00 p.m. and Sat. 8:00-1:00 pm.

Daily Schedule: VEMP--Exhibitor and Sponsor time (first hour), Opening Keynote, 2-3 Workshop Sessions, Ending Keynote/Special Guest, Parent Resource "Room", Membership Room—with special privileges and Networking Rooms. Delma Chwilinski stated the conference website is up: www.cabe2021.org The OMS is the management system for registration in 2021. Delma Chwilinski stated there is no open Call for Presenters, there are approximately 110 roll over presenters from 2020 have agreed to speak in 2021. Delma Chwilinski stated that they are working on sponsor packages. The Planning Committee will be inviting for statewide planning committee members. Delma Chwilinski stated exploring online platforms-low budget, high quality. Jan Corea presented the district packages: Package A: 100 CABE 2021 Registrations-any rate; Package B: 150 CABE 2021 Parent Registrations, Project 2INSPIRE Contract for Level 1 or Level 2 at district or site level: Package

C: Educators- 50 CBE 2021 Educator registrations plus 15 participants in DLTA Series; and Package D: Customized Package.

4.3 CBE 2021 Theme

The theme selected for CBE 2021 is a *Standing Together for Unity, Multiliteracy, and Equity*

4.4 CBE Board Sub-Committees

Jan Corea and Olivia Yahya presented the assignments to the subcommittees to the Board. Executive, Finance, Audit, Election, Legislative and Education Advisory and Policy Action Committees were reviewed.

ADJOURNMENT

Meeting adjourned at 1:30 p.m.