PLANNING COMMITTEE  
Thursday, January 14, 2021, 3:00-4:30 pm  
AGENDA

OUTCOMES  
♦ Celebrate and promote our commitment to English Learners and biliteracy programs and build a vision for systemically addressing EL needs  
♦ Understand the Structure of CABE Virtual Conference  
♦ Understand the roles and responsibilities of the CABE 2021 Planning Committee  
♦ Have questions answered and suggestions/recommendations notes

1) Welcome and Introductions

   a) Location: Virtual Conference on March 23-27, 2021  
   b) Workshop Presentation  
   c) Conference Schedule  
   d) Keynote & Featured Speakers  

3) Roles and Responsibilities  
   a) Attend Planning Committee Meetings  
   b) Publicize and Market Conference to Schools Districts/County Offices  
   c) Recruit for CABE Award Nominations  
   d) District/County Representation at CABE  
   e) Promote CABE 2021 to Increase attendance

4) Committee Assignments  
   Audio Visual/Technology - Martin Ricardo Cisneros/Carlos Flores  
   Conference Information Booth – Tina Torrez/Melanie Lopez  
   Evaluations/ Survey - Yee Wan  
   Exhibits & Career Fair – Yesenia Navarro  
   Educational Film Festival – Kirk Whisler  
   Photography – Ismael Guzman Briseno  
   Workshop Presiders – Marga Marshall/Carmen Garces  
   Translation/Interpretation – Patricia Juarez/Cesar Vargas  
   Publicity - Angelica Hurtado  
   Student Artwork – Jessie Mapes  
   Student Writing Contest – Mary Pritchard  
   University Credit – Veronica McLane/Elvira Armas  
   Protocol – Lisa Massey

5) Schedule CABE 2021 Planning Committee Meeting Dates (Twice a month)

6) Announcements  
   a) Registration- Early Bird 2/05/21 - https://cabe.k12oms.org/event_register.php?id=189991  
   b) Award Nominations - All entry/entries must be submitted by January 28, 2021, 5:00pm  
   c) Exhibitors- Early Bird 2/06/21 - https://cabe.k12oms.org/event_register.php?id=195138

7) Questions & Adjournment