



2022-2023

CABE Board of Directors

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Dr. Bárbara Flores

CSU San Bernardino

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Raúl Maldonado

Palmdale School District

Vice President

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Woodland Joint Unified School District

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San Bernardino County

Superintendent of Schools

Director of Financial Affairs

Karling Aguilera-Fort

Oxnard School District

Director of Para-Professional Affairs

Rosa Armstrong

Palmdale School District

Director of Parent Relations

Dr. José Hugo Moreno

Mountain View School District

Director of Secondary & IHE Affairs

Dr. Lettie Ramírez

CSU East Bay

Region I Representative

Gloria Ulloa Rodríguez

(Retired Educator)

Region II Representative

Dr. Zenaida Aguirre-Muñoz

UC Merced

Region III Representative

Dr. Reyna G. García Ramos

Pepperdine University

Region IV Representative

Angélica Hurtado

San Bernardino County

Superintendent of Schools

Region V Representative

Maria Elena Esquer

Palmdale School District

Chief Executive Officer

Jan Gustafson-Corea

CABE

Legal Counsel

Mary T. Hernández

García, Hernández, Sawhney, LLP

"Biliteracy, Multicultural Competency & Educational Equity for All"

DRAFT Board Minutes

October 22, 2022

Pursuant to a written notice be delivered to each member of the Board of Directors of the California Association for Bilingual Education held a regular Board meeting on Saturday, October 22, 2022, via Zoom.com.

Board Members Present

Dr. Bárbara Flores, President; Elodia Ortega-Lampkin, Vice President; Raúl Maldonado, President-Elect; Dr. Lettie Ramírez, Director of IHE Affairs; Rosa Armstrong, Director of Para-Professionals Affairs; Marissa Lazo-Necco, Director of Community Affairs; Dr. Hugo Moreno, Director of Parent Affairs; Mary Helen Ybarra, Director of State/Legislative Affairs; Gloria Ulloa Rodríguez, Region I Representative; Dr. Zenaida Aguirre-Muñoz, Region II Representative; Angélica Hurtado, Region IV Representative; MaríaElena Esquer, Region V Representative. Absent: Dr. Reyna G. García Ramos, Region III Representative.

Staff Members and Consultants

Jan Gustafson-Corea, Chief Executive Officer; María Villa, Deputy Director; Delma Chwilinski-Sheridan, Director of Programs and Events; Rubí Flores, Director of Professional Learning Services; Dr. Alma Castro, Director of Multilingual California Project; Joshua Jauregui, Administrative Systems Manager and Membership Relations; Norma Rocha, ITCD Manager; Yvette Chong-Coontz, Accounting and Financial Management Consultant; Laurie Miles, Communication Coordinator; Toni Hernández, Parent Coach and Mentor; and Laura Díaz, Parent Specialist, P2INSPIRE. Legal Counsel/Partners/Guests: Mary T. Hernández, Legal Counsel (GHS LLP); Jennifer Baker, Legislative Advocate(Murdoch, Walrath, Holmes); Sally Fox, Educational Policy Analyst; Martha Zaragoza-Díaz, Senior Advisor; Ramon Macias, CTA Representative; Dr. Rosalinda Quintanar, CFA Representative, and Aida Madison, Executive Assistant.

SESSION ONE: Opening

- 1.1 Call to Order – Dr. Barbara Flores
1.2 Roll Call – Aida Madison
1.3 Observer: Mary Helen Ybarra Timekeeper: Rosa Armstrong
1.4 Adoption of the Agenda

MOTION #1- TO APPROVE THE AGENDA FOR OCTOBER 22, 2022

Move: Dr. Hugo Moreno Second: Dr. Raúl Maldonado Approved: Yes

- 1.5 Approval of the Minutes

MOTION #2 - APPROVAL OF THE MINUTES OF JUNE 25, 2022.

Move: Dr. Raul Maldonado Second: Elodia Ortega-Lampkin Approved: Yes

- 1.6 Dr. Karling Aguilera-Fort was sworn in as Director of Financial Affairs, 2022-2024.

## SESSION TWO: Reports

- 2.1 President's Report** – Dr. Bárbara Flores stated that she and Jan Gustafson-Corea has been meeting with speakers and authors via Zoom for CABE 2023. Dr. Flores stated she will be representing at a higher education meeting on Wednesday, October 26 with Assembly Member, José Medina regarding ethic studies at Cal State San Bernardino.
- 2.2 Vice President's Report** – Elodia Ortega-Lampkin stated she will be meeting with the region representative regarding JDA soon. Elodia Ortega-Lampkin stated that her district, Woodland Jt. USD will be receiving services through the PROMESA grant.
- 2.3 CEO's Report** – Jan Gustafson-Corea stated she provided a written report with details on her goals for this quarter. Jan Gustafson-Corea stated that the CABE staff attended the staff retreat on August 17-18, in Long Beach, CA. Jan Gustafson-Corea stated that CABE has hired a few new staff: Tiffany Adame Huante, Administrative Assistant for MLS and Parent and Family Engagement; Esmeralda Espericueta, Professional Learning Specialist (PT), and Sara Kennedy, Professional Learning for MCAP. Jan Gustafson-Corea stated that Vanessa Ruiz is the Assistant Director of Programs and Events. Jan Gustafson-Corea also stated the position of Director of Family and Parent Engagement and full-time Professional Learning Specialist are still open. Jan Gustafson-Corea also stated that the interview process is taking place for translator and interpreter.
- 2.4 Directors' Reports** – Dr. Lettie Ramírez, Director of Secondary IHE, stated she is working on a new book, You are Not Alone for high school students. Dr. Hugo Moreno, Director of Parent Affairs, stated he has participated in MCAP sessions. Dr. Moreno stated he will be representing CABE at the CSBA conference. Rosa Armstrong, Director of Para-Professional Affairs,, stated she continues to promote CABE 2023 and is looking forward to the Monterey regional conference on December 6.
- 2.5 Region 1, 2, 3, 4 & 5 Representatives' Reports** – Region 1 – Gloria Ulloa Region stated she has been communicating with members to organize a kick-off to recharge Chapter 7-SALSA. Chapter 23-SFABE continues to support UC teachers. Chapter 76-Yolo (Woodland) continues to be active with members through FaceBook and emails. Region II—Zenaida Aguirre-Muñoz stated she is working with superintendents in the area to connect with chapters and to promote CABE 2023. Region IV Region V – MariaElena Esquer stated Chapter 48-Ventura had their annual conference attend 265 attendees. Chapter 58-Antelope Valley High Desert is planning for their conference in May.
- 2.6 CABTE Report** – Jan Gustafson-Corea stated the Eduardo Muñoz-Muñoz is the new president of CABTE. Jan Gustafson-Corea stated CABTE has a book club which meets monthly to discuss books related to Bilingual Education.
- 2.7 CTA Report** – Ramon Macias, CTA representative, stated CTA recommends voting Yes on Prop 28: Art & Music in Schools, voting No on Prop 30: Clean Cars & Air Act.
- 2.8 CFA Report** – Rosalinda Quintanar stated CFA joined and supported 5,000 people marching for farmworkers' rights and protections on August 26.
- 2.9 CDE Report** - Alesha Moreno Ramírez, Director of the Multilingual Support Division, stated the CDE continues to implement and prioritize State Superintendent Tony Thumond's initiative for access to universal to prekindergarden (UPK) for all students. UPK will bring programs across early learning and K-12. Alesha Moreno Ramírez stated that CDE is hiring, please visit the website for more information. <https://www.cde.ca.gov/re/di/jb/>
- 2.10 Legislative Update** – Jennifer Baker stated that CABE had a couple of victories. The Educator Workforce Investment Grant (EWIG)—CABE secured funding in the June budget to continue the EWIG program. The initial budget language would have limited CABE's ability to continue participating. Jennifer Baker stated thanked CABE and Dr. Alma Castro to be able to amend

language to allow non-profit organizations to be include at a more significant level. Jennifer Baker stated the other victory is AB 1868 (Rivas)—Will disaggregate data regarding Long-Term English Learner students to ensure they are correctly identified and provided with targeted interventions. Jennifer Baker stated this bill will become law on January 1, 2023.

### **SESSION THREE: Action Items**

#### **3.1 CABE Final Budget 2022-2023**

Dr. Karling Aguilera-Fort stated the Board approved the Final Budget 2022-2023 in Closed Session. Yvette Chong-Coontz stated the preliminary budget was proposed in June 2022 and the final proposal was approved in September 2022. Yvette Chong-Coontz stated the revenue increased at end of the year over \$100,000; the carry-forward is \$422,000. Yvette Chong-Coontz stated the total \$8,386,368.

#### **3.2 Financial Package and Budget Variance Report for the period ending September 30, 2022**

Yvette Chong-Coontz stated the current assets are \$3,292,536; Property and Equipment, net \$3,352,885 for total assets \$6,645,422. The Total Expenses for current month YTD September 30, 2022 is \$1,109,534.

MOTION #3 – TO APPROVE THE BUDGET VARIANCE REPORT FOR THE PERIOD ENDING AUGUST 31, 2022, AS PRESENTED.

Moved: Dr. Hugo Moreno  
Abstain: Angélica Hurtado

Second: Dr. Raúl Maldonado

Approved: Yes

#### **3.3 CABE Lifetime Membership**

Jan Gustafson-Corea stated a Board subcommittee (Bárbara Flores, Rosa Armstrong, Mary Helen Ybarra, Marissa Lazo-Necco along with the membership team (Jan Gustafson-Corea, Joshua Jaregui, Laurie Miles, Evelyn Briseño and Aida Madison) and proposing the following CABE Lifetime Membership processes. Proposal: Two Categories: Automatic-Past President, Past CEO/ED, Retired Staff. Nominated—Honoary Lifetime Membership (for current or past Board members only). Criteria for Consideration: Longevity—10 years or more of service to CABE; someone who has gone above and beyond and help advance the vision and mission of CABE—through action inclusive of fiscal support; Loyalty—served CABE, carried the torch, above and beyond responsibilities.

MOTION #4 – TO APPROVE THE CABE LIFETIME MEMBERSHIP PROPOSAL AS PRESENTED.

Moved: Dr. Hugo Moreno

Second: Zenaida Aguirre-Muñoz

Approved: Yes

#### **3.4 BESO -Bilingual Education Student Organization Program**

Jan Gustafson-Corea stated that she and Dr. Bárbara Flores met with Dr. Margarita Machado-Casas, regarding the BESO program. Jan Gustafson-Corea stated the BESO program is based at universities and advocates for bilingualism in the community, and to increase bilingual teacher pipeline. Jan Gustafson-Corea stated that after Dr. Margarita Machado-Casas that CABE would be a hub and help support and connect with CABE affiliates. Jan Gustafson-Corea stated that BESO students may be invited to volunteer at our annual conference.

MOTION #5 – TO APPROVE THAT CABE MOVE FORWARD PROPOSAL TO BECOME AN INTEGRAL PART OF THE BESO PROGRAM AND HELP PROMOTE THE PROGRAM AT TO INCLUDE COMMUNITY COLLEGES, AND HIGH SCHOOLS, AND EVENTUALLY TO ELEMENTARY SCHOOLS.

Move: Dr. Hugo Moreno

Second: Dr. Letie Ramírez

Approved: Yes

## **SESSION FOUR: Information Items**

### **4.1 CABE Organization Assessment Update**

Laurie Valles stated provided a the overview and results of surveys in the report on the process and outcomes of the Organization Assessment. The four focus areas: Focus Area 1: Understanding Organizational Growth, Focus Area 2: Leadership Pathways, Focus Area 3: Deepening Policy & Advocacy and Focus Area 4: Communications. Laurie Valles stated the resources and recommendations are in the Organization Assessment report.

### **4.2 CABE 2023**

Delma Chwilinski-Sheridan stated the CABE 2023 will be in Long Beach and the Hyatt Regency is the headquarters hotel. Delma Chwilinski-Sheridan presented the registration, brochure and award nomination links. Delma Chwilinski-Sheridan shared the CABE 2023 keynote, featured speakers, district packages and events. Delma Chwilinski-Sheridan stated that a new event is the Spotlight Speakers on Wednesday.

### **4.3 CABE 2023 Board Award Nomination Process**

Jan Gustafson-Corea and Dr. Bárbara Flores stated the process for the nominating Board Award candidates.

### **4.4 Program Highlights**

CABE Team members shared program highlights in a break out groups.

### **4.5 Announcements**

Jan Gustafson-Corea shared announcements on the DLTA, Monterey Regional, DLI Design Think Network, MCAP Seal of Biliteracy Network, CABE 2023 Registration Brochure, and MLS.

### **4.6 Observer Report**

## **SESSION FIVE: Adjournment**

**5.1** Dr. Bárbara Flores called meeting to adjourn.