



Part-time Professional Learning Specialists (Staff On-Demand) (Pre-K-12th grade)

The California Association for Bilingual Education (CABE) is a non-profit organization dedicated to promoting biliteracy and educational equity for all students in California, with a focus on English Learners, in school settings. CABE works with organizations and partners statewide advocating for academic success and equity for students and their families with diverse cultural, racial, and linguistic backgrounds.

POSITION DESCRIPTION

The California Association for Bilingual Education (CABE) is seeking part-time Professional Learning Specialists for on-demand work generated from contracts for services with districts and schools. The part-time Professional Learning Specialist will focus primarily on providing professional learning and consulting for dual language immersion and biliteracy programs, designated and integrated ELD, systems of support and development-based work on biliteracy and EL programs, and other areas as requested by districts and schools. The part-time Professional Learning Specialist will provide services that reflect the CABE vision of biliteracy, multicultural competency, and educational equity for all and support the current research on highly effective English Learner and biliteracy programs. This part-time position coordinates directly with the Director of CABE Professional Learning.

ESSENTIAL JOB DUTIES:

- Provide educational expertise regarding English Learner and Dual Language Immersion/biliteracy programs.
- Lead and collaborate on the development and content and resources for CABE PLS, including, but not limited to, creating workshop modules, institutes, and online content,
- Create and develop clear, concise, engaging, and interactive face-to-face and virtual presentations and workshops in Spanish, English, or other languages that build upon the assets and address the needs of English Learners while promoting highly effective biliteracy programs.
- Base all professional learning and consultations on, directly link to, and align with the:
 - California content standards, including (but not limited to):
 - *English Language Development (ELD) standards*
 - *Spanish Language Development (SLD) standards*
 - *CCSS en español for Spanish Language Arts*
 - California curriculum framework for each content area
 - *Guiding Principles for Dual Language Education, 3rd edition* (for Dual Language Immersion/biliteracy programs)
 - EL Roadmap Policy
- Support the implementation of the CABE strategic plan.
- Work collaboratively with CABE team members and consultants to enhance educational

content and focus in professional learning offerings.

- Approach work with a positive, collaborative, solution-based approach.
- Deliver presentations, coaching, and support in Spanish and/or English.
- Perform other duties as assigned.

AVAILABILITY

Dates and times per contract agreement and may include weekdays, weekends, and after school hours. Monday through Friday regular work hours preferred.

INTERPERSONAL SKILLS

- Continue to develop and strengthen CABE's professional profile and customer service.
- Exemplify qualities that represent CABE's values of equity, servant leadership, respect, cultural and linguistic human rights, and integrity.
- Approach work with a positive, collaborative, solution-based, and creative approach.

REQUIREMENTS

- Possess a California Teaching Credential and/or an Administrative Services credential or out-of-state equivalent.
- Possess a master's degree or equivalent.
- Possess a California English Learner (EL) Authorization and/or Bilingual Teacher Authorization (Bilingual Authorization, CLAD or BCLAD, BCC), out-of-state equivalent, or complete requirement within one year of hire.
- Demonstrate proficiency in Spanish and English (bilingual/biliterate); additionally, fluency in other languages taken into consideration.
- Ability to regularly travel and drive long distances and stay overnight within the US and internationally.
- Possess a valid California Driver's License and obtain a US passport (or other required documents for international travel) within two months of hire date.
- Possess technological proficiency (e.g. MS Office [including, but not limited to, Word, Excel, PowerPoint], Adobe Acrobat, Google Apps, Zoom, and social media)
- Physical abilities include standing, sitting, and driving for extended periods, talking/hearing, near and far visual acuity, pushing/pulling, lifting, reaching, carrying, field of vision, and fine manual dexterity.
- Ability to work independently and interdependently, work collaboratively with a variety of individuals and groups, communicate effectively verbally and in written form, exercise sound judgment, interpret and communicate policies and procedures, model norms of behavior that reflect CABE's high expectations for its team members, ability and availability to travel to various schools, districts, and conference/event locations.

COMPENSATION

- \$50-140 per hour, rate and hours to be determined by contract demands.
- Mileage and travel reimbursement as per CABE PLS's "Travel and Business Expense Guidelines"

TO APPLY

- CABE Job Application Online Form at <https://fs3.formsite.com/cabefrms/form155/index.html>
- Applications must include a Resume/Curriculum Vitae, Letter of Introduction and three letters of reference within the last two years.