

Dear CABE Member,

Thank you for your membership in the California Association for Bilingual Education!

Members such as you, along with our chapters, affiliates, and partners, make CABE the *premier* “go-to” organization for biliteracy programs, services, and resources for English Learners and all students learning a second language. As colleagues, we share the *CABE Legacy: Making 21st Century Multilingual Dreams Come True* and that is why we want to call to your attention to a few key elements of the [CABE Compass: Road Map to English Learner Success](#) related to CABE membership.

Part of this road map includes *enhancing and expanding our services to you*, the CABE Member, as well as to all members and chapters statewide. This work involves realigning and redesigning our membership structures in order to enrich the experiences of all CABE members. In my role as the CABE Compass consultant for Membership and the Region 2 Representative on the CABE Board of Directors, I invite you to participate in this process.

So, what’s new regarding CABE membership?

Membership Goal 1: Promote web-based membership support, services, and resources.

As we seek to increase and improve membership benefits, we recognize how critical it is to support each other’s work and to share quality resources, struggles, and stories of success *in an online format*, particularly for those members who live in remote areas or, for other reasons, do not have the opportunity to engage in the various state, regional and/or chapter activities. Additionally, the following online resources are, or soon will be, available to assist CABE members and chapter officers.

- **Documents**
 - CABE Compass: Roadmap to EL Success
 - [CABE Leadership Handbook](#)
- **Presentations**
 - Become a CABE Member [work in progress]
 - Organize CABE Chapter [work in progress]
- **Online Networking for Members**
 - Online networking for CABE leaders on Basecamp. [more details to follow]
 - [CABE on Facebook](#)
 - CABE on Twitter at #CABEBilingual
 - [CABE Members-All Regions on Facebook](#) [Click link to send request to join.]



Membership Goal 2: Assess & reorganize chapter, affiliate and membership lists, and update the process for membership.

Many CABE members comment on how helpful and supportive it is to be part of a local chapter with like-minded educators, parents, and advocates. In turn, CABE chapters benefit greatly from a robust membership. So our new vision is to assist all CABE members to join a chapter. To facilitate this process, I will be matching each member (who does not currently belong to a chapter) with a chapter in their region. This will ensure that every member has increased options and opportunities to be part of the CABE Family in a greater variety of ways.

I hope to complete this process before the [CABE 2015](#) conference in San Diego in March. As a chapter member, 20% of the dues you already pay for membership go to the chapter. Most chapters designate the majority of their income (generated from both the chapter's portion of state dues and from funds raised through local activities) for student scholarships. Automatically associating each member with a chapter will significantly increase the money available to chapters for local scholarships. Therefore, even if you cannot participate in chapter activities, simply by being a chapter member, you are contributing to CABE's support for our future college graduates.

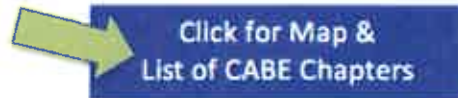
Members will be matched with the chapter nearest their worksite. If you prefer a different chapter, or one closer to your home address, please complete and return the form below. Please note that *all* CABE members have the option to join the chapter of their choice.

As we redesign our membership structures and processes, we welcome your input. If you attend the conference in San Diego, please stop by the CABE Membership Table to chat, share ideas, and provide feedback. I hope to see you on Facebook soon and, or course, at the conference. Come help us celebrate CABE's 40th Anniversary!



Best regards,

Stanley Lucero



Click this link to my email: stanley@bilingualeducation.org. Then complete, copy, and paste the following into a message and hit "send." Be sure to include your full name. Thanks!

[Request for Change of Chapter Designation](#)

I prefer to be assigned to Chapter # _____ in _____ (location).

[Request to join a CABE Affiliate](#)

- I work in a Bilingual, Two-Way, or Dual Immersion program and want to be enrolled in #84—Two-Way CABE.
- I work at a university or college and want to be enrolled in #100—California Association of Bilingual Teacher Educators, CABTE.

[Request to update my membership information](#)

Please print or type clearly, as your future mailings depend on this information.

Note: We request home information because school/district firewalls and filters often block CABE emails.

Complete Name: _____

Home Address: _____

Home Phone: _____ Cell Phone: _____

Personal Email: _____

Work Site: _____ Job Title/Position _____

Work Email: _____ Work Phone: _____

CABE COMPASS ACTION PLAN
 Proj: \[=ct Manager: Membership Consultant
 Stanley A. Lucero October 2014
 SCROLL TO BOTTOM OF DOCUMENT FOR TASKS COMPLETED

Cardinal Point #3	Engaging Our Community for Success
Claim/Goal #3.5	Membership: Provide advocacy-oriented leadership to more fully engage and expand our membership

Actions	How (Specific Steps)	Timeline	Person(s) Responsible	Needed Resources	Measures of Success & Quality
3.5.1 Promote web-based membership support, services, and resources.	Conduct an analysis of the gap between existing member services & resources and potential optimal services & resources needed for full CABE COMPASS membership engagement. Outline a multi-phase	December 2013 December 2014 December 2014	CABE CEO CABE staff Membership Consultant Design for Success Website Consultant	Expansion Funds Smart-Reg access CABE Website access	Membership reports to the CABE Board Individual CABE members can review and update their information online Chapters, regions, and affiliates can post information for all CABE members on the CABE webpage. Members, chapters, affiliates, board and staff can access resources and information based on their password protected access rights. CABE website links for each region, affiliate and chapter established.

	<p>expansion plan.</p> <p>Identify technology partners to assist with expansion efforts and develop a plan to enlist their assistance.</p> <p>Document membership impact.</p> <p>Provide regions, chapters and affiliates with webpage access to post and update information on their respective webpage on the CABE website.</p> <p>Set up region, chapter, and</p>	<p>Each CABE Board meeting</p> <p>March 2015</p> <p>Ongoing</p> <p>March 2015</p> <p>March 2015</p>			
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3.5.2 Develop a portfolio of	<p>affiliate displays at major CABA events</p> <p>Select documents, reports, links, webinars, videos, etc to be accessed by CABA members who establish a CABA account with a user name and password.</p> <p>Provide webpage access rights based on CABA duties: Staff; Board, Region Reps, Affiliate Officers, Chapter Officers, etc.</p>	March 2015	CABA CEO CABA Staff	Development Funds Communication	Portfolio of Strategies provided on webpage.
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<p>social media communication strategies to expand support for CABE and the CABE COMPASS.</p>	<p>s expert, identify targeted social media and communication strategies.</p> <p>Identify potential supporters/funders.</p> <p>Launch the new strategies.</p> <p>Document use and impact of the strategies.</p>	<p>March 2015</p> <p>March 2015</p> <p>Each CABE Board meeting</p>	<p>Membership Consultant</p> <p>Multilingual Excellence Consultant</p>	<p>Specialist</p> <p>CABE website access</p>	<p>Results of Use/Impact Documentation</p> <p>Membership reports to the CABE Board</p>
<p>3.5.3 Establish a network of CABE high school and university clubs to support increased student self-advocacy and leadership.</p>	<p>Work with at least one district in each CABE region to secure support for establishing two high school and two university clubs per district.</p> <p>Write up sample bylaws for student</p>	<p>October 2015</p> <p>October 2015</p> <p>Ongoing</p>	<p>Director of Secondary/IHE Affairs</p> <p>Membership Consultant</p> <p>Multilingual Excellence Consultant</p>	<p>Funding</p> <p>Facilities</p>	<p>Membership reports to the CABE Board</p> <p>Election of a CABE Student Board Member</p> <p>Submit report of partners.</p>

	<p>For high school clubs start with Seal of Biliiteracy candidates and future bilingual teachers</p> <p>For University clubs start with Seal of Biliiteracy recipients, CAFE scholarship recipients, and future bilingual teachers..</p> <p>Long term goal: Organize a student club aligned with each CAFE chapter.</p> <p>Partner with statewide student associations to enlist their support for the establishment of the clubs.</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>February 2015</p> <p>December 2014</p>			
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<p>3.5.4 Assess & reorganize chapter, affiliate and membership lists and</p>	<p>Seek funding to support the new clubs. Ask each student club to select a representative for the statewide CABE Clubs. Seek approval to establish a student member position on the CABE board and once approved, facilitate the election process from the membership of the clubs.</p>	<p>June 2015 June 2015 and ongoing</p>	<p>CABE CEO CABE Staff Membership Consultant</p>	<p>Smart Reg access CABE website access</p>	<p>Membership reports to the CABE Board Letter sent to CABE member stating assigned chapter with option to select a different chapter and affiliate</p>
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<p>update the process for membership.</p>	<p>chapter with the option to select a different chapter</p> <p>Give all CABA members the option to select affiliates</p> <p>Establish a virtual chapter for out of state CABA members and geographically isolated CABA members</p>	<p>June 2015 and ongoing</p> <p>December 2014</p>	<p>Design for Success Website Consultant</p>	<p>Send yearly Chapter Charter Certificate to chapters that submit their June 30 Annual report.</p> <p>Chapters, regions and affiliates can generate a variety of membership reports from the CABA webpage.</p> <p>All CABA members are assigned to a chapter with option to select a different chapter and to select affiliates.</p> <p>CABA members with a CABA account can view and update their contact information</p>
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<p style="text-align: center;">TASKS COMPLETED</p> <p>BASECAMP PROJECT: CABA Regional Representatives</p> <p>INVITED TO PROJECT: Aida Madison, Annie Rodriguez, Elizabeth Jimenez, Jan Corea, Norma Rocha, Olivia Yahya, Stanley A. Lucero, Francisca Sanchez, Imelda Trinklein, Ramon Zavala, Sally Fox</p> <p>TO DO LISTS</p> <ol style="list-style-type: none"> 1. Locate CABA Chapters on a California Map 2. Identify all active chapters 3. Update CABA membership brochure <p>FILES</p>
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1. California map with counties
2. CABA membership application
3. CABA membership brochure
4. Active CABA Chapters & Affiliates

TEXT DOCUMENTS [can be edited by anyone invited to project]

1. Brainstorm CABA Membership Benefits
2. Complimentary CABA 12 month membership
3. Annual Report Documentation
4. Active CABA Chapters & Affiliates

SMART REG: CABA 2015

1. I appear to have read only access
2. I cannot locate a total membership list
3. The Regions and Chapters option appears to only include information regarding members who have registered for the CABA 2015 conference
4. When I searched for anyone with the letter a in their name, I got a list of over 2000 members.

BASECAMP PROJECT: CABA REGION 2

INVITED TO PROJECT: Aida Madison, Jan Corea, Martha Soto, Norma Rocha, Patricia Wolf, Stanley A. Lucero; Lilia Perez, Lucia Villarreal, Teresa Eckland

TO DO LISTS

1. Upload chapter bylaws and minutes
2. Update chapter officers
3. Current CABA members for each chapter

FILES

1. CABA Region 2 Bilingual and Dual Language Programs

TEXT DOCUMENTS

1. #66 Pajaro Valley area paid CABA members 10/18/14
2. #41 Fresno Madera CABA members in chapter area 10/8/14
3. #2 KABA area Paid CABA members 10/18/14

4. Region 2 Chapters
5. CABE Region 2 Goals
6. Boundaries for Region 2 CABE chapters.
7. Facebook CABE MEMBERS ALL REGIONS

1/23/2015

ZeeMaps with locations of active chapters, affiliates, and CABE Office <https://www.zeemaps.com/map?group=1270520>

1/10/15 Region Reps provided with a short introduction to CABE Regional Representatives basecamp. All Region Reps invited to basecamp. Also invited Laurie Nesrala. <https://basecamp.com/2661804/projects/7818125> Olivia and Ramon will need additional help using basecamp.

Worked on COUNTIES & CITIES WITH CABE MEMBERS text document with region reps to assign counties to regions. Currently working with region reps to assign counties to active chapters. All California counties are now assigned to a region. All Region 2 counties are now assigned to an active chapter.

Region 2 CABE members assigned to active chapters using Smart Reg.

Began assigning Region 1 CABE members to active chapters using Smart Reg.

Invited region reps and Laurie Nesrala to CABE Region 2 basecamp. Region reps will use this project as a sample as they organize their own region basecamps.

Working on CABE CHAPTER v.LN.ppt in Files section with Laurie Nesrala on CABE Region 2 basecamp.
<https://basecamp.com/2661804/projects/7486550/accesses>

Sent email to Jonathan [Velazquez Press] regarding interactive map of Two-Way programs in California. I added the Gilroy and Aromas dual language programs to <http://www.fresnomaderacabe.org/TwoWaySchools.html>. I emailed a link to this webpage to Jonathan in the email.

Sent email to Delma and Aida requesting additional search options on Smart Reg.

Sent email to Irma and Aida requesting an updated CABE membership list.

1/14/15 Met with Lucia Villareal [#66 Parajo Valley President] at Starbucks in Watsonville regarding CABE Region 2 basecamp.

1/21/15 Attended #66 Pajaro Valley chapter meeting at Starlight Elementary School in Watsonville. Over 20 members were in attendance. Agenda topics included: MA Research presentation and working on Qualities of Dual Language Programs for local sites. I will mail a hard copy of the chapter meeting handout to Irma. Jackie Medina [#66 Vice president] was also give an overview of basecamp and was invited to group.

1/21/15 Yolanda and I visited Las Animas Elementary school and left a message regarding their dual language program to be added to the Two-Way interactive map. Gilroy has a 50/50 Dual Immersion program at four schools K-12.

Question: Thirteen CAFE members are assigned to "Region 0 - (99) Member at large out of state on Smart Reg". We had talked about possibly organizing a virtual chapter for these and isolated CAFE members in California. Any suggestions? Should we have them meet and select officers at the conference?

I have begun a CAFE 2015 Membership Table text document on the CAFE Regional Representatives basecamp. I will station myself at this table. Please start the process to send a certificate to chapters who have submitted their 2013-2014 annual report. I would like to display the certificates at the membership table. We will need volunteers for this table.

I have completed a draft for the Complimentary CAFE 12 month membership as a text document on the CAFE Regional Representatives basecamp

1/29/15 Stanley A. Lucero, CAFE Membership Consultant

Powerpoint - Organize a CAFE Chapter: Laurie is formatting the information and is almost done.

Powerpoint - Become a CAFE Member: I have completed the content and Laurie will begin formatting the information

Powerpoint - CAFE Region Basecamp Projects: I have a draft completed and posted it in CAFE Region Representatives basecamp. I need to rename the powerpoint

Membership Application: I have completed a draft and posted it on Basecamp.

ZeeMaps: I have placed a pin for the active chapters. I'm starting to add Chapter President and Chapter Boundary information.

SmartReg: I have figured out how to search for a complete list of all CABE members: I'm in the process of insuring that the city and county fields are completed. I'm starting to assign all members from counties into the assigned chapter. I am waiting for an updated access rights so that I can generate regional, affiliate, and chapter membership lists.

Assigning all CABE members to an active chapter: I am using the text document COUNTRIES AND CITIES WITH CABE MEMBERS as my guide. It is about 80% complete. When it is complete, I can proceed with assigned all members to chapters.

Los Angeles and Riverside counties: I have used a county map to designate areas to the active chapters in each county. I sent the maps to the regional representatives for their suggestions and approval. Tulare county has already been approved by the two active chapters involved.

Basecamp: I have come to the decision that we should have one basecamp project for all CABE leadership. I send in a request to Jan to proceed. The basecamp should include CABE Board, Chapter Officers, Affiliate Officers, CABE Consultants, and staff as assigned by Jan.

Membership Table: I sent a request to Delma for a membership table at the conference with a short list of what I would like to display. I hope to recruit chapter officers, affiliate officers, and regional representatives to volunteer at the table.

Chapter and Club Sample Bylaws: I have started both projects but have put them on hold until I have assigned most of the CABE members to an active chapter.

Email Blast: I drafted an email to send to all CABE members and sent it to Aida.

February 23, 2015 Stanley A. Lucero, CABE Membership Consultant

- I assigned about 99% of the [4000+] CABE membership records on SmartReg to one of twenty active chapters. The easiest way to check my work is to do a "member search" with the first box left blank, search by Last name, and sort by City. All members in the same city should be assigned to the same chapter.
- I finished two powerpoints. "Become a CABE Member" and "Organize a CABE Chapter." Laurie did the visual layout of the powerpoints. These powerpoints were designed to be used by the chapter leadership. I asked Norma to post the powerpoints on the CABE website.
- I finished a powerpoint: CABE Basecamp Project to present at the JDA.
- I placed the 20 active chapters on CABE ZeeMaps at <https://www.zee maps.com/map?group=1270529>. Not all chapters submitted their information. I also included CABE Office, Two-Way, CABTE, and Project 2Inspire on the CABE ZeeMap.
- I have been using CABE Regional Representatives Basecamp Project as an ongoing record of files and text documents and to collaborate with the regional representatives.
- I have been using CABE Region 2 Basecamp Project to collaborate with the chapter leaders in Region 2.
- I have placed my documents and powerpoints on Google Docs and shared the information as appropriate.
- I am continuing to use the Facebook closed group CABE MEMBERS - ALL REGIONS to share information statewide with CABE members that use Facebook. The group also includes individuals from New Mexico and Oregon.
- I designed a flyer "CABE on Facebook" with information about the three available groups: CABE, CABE Members, and Project 2Inspire.
- I am helping Maria Villa to set up a Spanish Facebook closed group PROYECTO PARA INSPIRAR.
- I developed a flyer listing the chapter boundaries of the 20 active chapters "Counties and Regions Assigned to Active CABE Chapters." This can be used to assign new CABE members to the active chapters. I am developing a tri-fold display for the CABE Regional Representatives Exhibit #504. The display will include a California county map and separate county maps for Los Angeles, Riverside, and Tulare [memberships split between chapters].
- I developed a flyer to help CABE members become a part of the CABE network "Join the CABE Team." I am developing a tri-fold display for the CABE Regional Representatives Exhibit #504 based on this flyer.
- Aida is working on certificates for CABE chapters who submitted their June 30, 2014 annual report. The certificates verify the chapter's status as an "officially recognized chapter." Irma Gallegos is the staff member who processes the received reports.
- I will be collecting "Chapter Officer Updates" at the CABE Regional Representatives Exhibit #504. The chapter officers will receive a CABE LEADERS ribbon to attach to their conference badges. We will encourage CABE members to write in their chapter number on their conference badge. We will have a short form available for CABE members to update their membership record information.