

5.1 Consent Calendar

1. MOU, Si Magazine

- a. It is recommended that the MOU with Si Magazine be approved (agenda item 4.4)

2. Membership Drive Proposal

- a. It is recommend that the Membership Drive proposal (agenda item 4.2) be approved.

3. CABA 2015 Theme

- a. It is recommended that the CABA 2015 Conference theme as presented be approved (agenda item 4.5)

4. Strategic Plan: Recommendation #1

- The Executive Committee of the Board of Directors recommends that the Board approve the **development of consultant contracts for project managers** for the following COMPASS priorities:

NEW DEVELOPMENT

- 4.1 Multilingual Excellence
- 4.2 Data Dashboard – Phase 1 Content Development
- 2.3 Design for Success Website

STRENGTHEN & EXPAND

- 4.6 Fund Development

MAINTAIN EFFORT

- 3.3 Partnerships

5. Strategic Plan Recommendation #2

- The Executive Committee of the Board of Directors recommends that the Board approve the following actions:

STRENGTHEN & EXPAND

- 2.2 Professional Development: Continue the existing contract with Elizabeth Jiménez to include responsibilities as project manager for this priority.
- 3.1 Family and Community Engagement: Assign responsibilities as project manager for this priority to María Villa.

MAINTAIN EFFORT

- 3.4 Advocacy: Indicate that Martha Zaragoza-Diaz will serve as project manager for this priority.

RETHINK/RESTRUCTURE

- 3.5/4.3 Membership/Chapters: Approve the Membership Drive Proposal being brought to the Board as a separate action item.
- Regional Conferences: Include responsibilities as project manager for this restructuring project as part of CABE's Director of Conference & Events scope of work.

6. Mileage and Travel Cost Rates

- CABE's current standard mileage rate is \$50.5/mile.
- Beginning on Jan. 1, 2014, the standard mileage rates as issued by the IRS for the use of a car (also vans, pickups or panel trucks) is 56 cents per mile for business miles driven.
- It is proposed that CABE updates its standard mileage rate to \$.56/mile effective July 1, 2014.

7. Staff Recognition Levels

- CABE staff members have exemplified long-term, faithful employment longevity with the organization. It is recommended that the board approve levels of recognition for staff that have been employed by CABE in the following date ranges:
 - 5 Years
 - 10 Years
 - 15 Years
 - 20 Years
 - 25 Years
 - 30 Years

8. Finance Committee: Addition of authorized check approvers/signers

- The Finance Committee moves that the Coordinator for Project 2 INSPIRE (Maria Villa) and the Director of Programs and Events (Delma Chwilinski) be authorized as "approvers" for payment of invoices
- The Finance Committee makes a motion that, in the absence of the CEO (due to vacation or other time off), that the Director of Finance be the final approver on all outgoing invoices and authorizes payment.

9. Finance Committee: Check Limits

- The Finance Committee makes a motion that any invoice above \$15,000 be approved by the Director of Finance. In the absence of the Director of Finance, the President of the Board will take this role.

