



THE CABE TEAM
GROWING & LEARNING
TOGETHER!



CABE—Moving into the
21st Century!

TECHNOLOGY UPDATES
August 28, 2014

+ CATCHING UP



- New Staff/Job Postings
- Board Meeting-September
- New Phone List





CABE Staff & Board Website



[>>read more](#)

TBD

June 19, 2015, 12pm - 7pm

Board Meeting

TBD

June 20, 2015, 9am - 4pm

[Board Member Area ▶](#)

[Staff Member Area ▶](#)

[CABTE](#) | [CAPBE](#) | [Two-Way CABE](#) | [NABE](#) | [NCLR](#)



California Association for Bilingual Education

16033 E. San Bernardino Road | Covina, CA 91722
(626) 814-4441 | Fax (626) 814-4640

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CABE TECHNOLOGY—WHAT HAVE WE DONE SO FAR?



- Laptops for EVERYONE
- OMS
- Quickbooks—remote connection with FMJ
- iPad and iPad Minis
- Social Media
- Sharing calendars
- CABE Calendar
- iPad workshops at annual conference
- Updated Website
- Fine-tuning of Smart-reg registration: 90% of registrars are now paperless!
Exhibitor/Sponsor/Pre-reg
- Online Hotel Reservations link directly to the hotel!
- Access database training for Vanessa and Norma –
- Bill.com – Accounts Payable now fully online
- Payroll process with ADP is now fully online

+ UPDATING OUR EQUIPMENT

- Updated Laptops for All
- iPad Minis available for check out
- **NEW—MONITORS** for everyone
- Storage and inventory



+ SOFTWARE



- Goal—make sure that each member of the CABE team has the most updated operating system and software and that we are all using the same version of the operating system.
- Transition to Microsoft 365



Office 365

+ What IS Microsoft 365??



[Why It's Good for Businesses](#)

[Lync Conferencing and Chat](#)



TOP FEATURES



- What is Office 365?
 - Office in the cloud
 - Business-class email
 - Online conferencing
 - File sharing
 - Website
 - Office Online
 - Security and trust



WHAT'S NEXT



- Installation Of Monitors-TODAY!
- Transition To Office 365—next week
- Desktop Deposits With Citizens Bank
- Getting New Domain for email and website
- Big Screen for Conference Room Monitor

+ TRANSITION TO MS 365

TUESDAY, SEPT 2

- Transfer of DNS (domain name server) from Go Daddy to Microsoft
- Email will only be available from a new link –
 - <https://login.microsoftonline.com>



■ WEDNESDAY & THURSDAY, SEPT 3-4

- Sign up for a time to have your email transferred to MS 365
- Bring laptop to conference room at designated time
- German and Norma will install MS 365 (2-3) hours per computer
- Staff member picks up computer

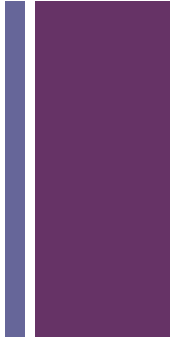
■ TRAINING--TBD

+ MONITORS



- Bring old monitor to conference
- Pick up new monitor(s) and bag of cords (with name on it)
- Try to install yourself
- Techies will come around to help and train.

+ WHAT DO YOU THINK?



- TURN TO A TEAM MEMBER AND SHARE
 - What do you like about the changes ?
 - What stands out to you?
 - What questions or fears do you have?
 - How will this new technology help YOU and YOUR TEAM in your work?