THE CABE TEAM GROWING & LEARNING TOGETHER!

CABE—Moving into the 21st Century!

TECHNOLOGY UPDATES
August 28, 2014
CATCHING UP

- New Staff/Job Postings
- Board Meeting-September
- New Phone List
CABE TECHNOLOGY—WHAT HAVE WE DONE SO FAR?

- Laptops for EVERYONE
- OMS
- Quickbooks—remote connection with FMJ
- iPad and iPad Minis
- Social Media
- Sharing calendars
- CABE Calendar
- iPad workshops at annual conference
- Updated Website

- Fine-tuning of Smart-reg registration: 90% of registrations are now paperless! Exhibitor/Sponsor/Pre-reg
- Online Hotel Reservations link directly to the hotel!
- Access database training for Vanessa and Norma –
- Bill.com – Accounts Payable now fully online
- Payroll process with ADP is now fully online
UPDATING OUR EQUIPMENT

- Updated Laptops for All
- iPad Minis available for check out
- NEW—MONITORS for everyone
- Storage and inventory
SOFTWARE

- **Goal**—make sure that each member of the CABE team has the most updated operating system and software and that we are all using the same version of the operating system.

- **Transition to Microsoft 365**
What IS Microsoft 365??

Why It's Good for Businesses

Lync Conferencing and Chat
TOP FEATURES

What is Office 365?
- Office in the cloud
- Business-class email
- Online conferencing
- File sharing
- Website
- Office Online
- Security and trust
WHAT'S NEXT

- Installation Of Monitors-TODAY!
- Transition To Office 365—next week
- Desktop Deposits With Citizens Bank
- Getting New Domain for email and website
- Big Screen for Conference Room Monitor
TRANSTION TO MS 365

TUESDAY, SEPT 2
- Transfer of DNS (domain name server) from Go Daddy to Microsoft
- Email will only be available from a new link – [https://login.microsoftonline.com](https://login.microsoftonline.com)

WEDNESDAY & THURSDAY, SEPT 3-4
- Sign up for a time to have your email transferred to MS 365
- Bring laptop to conference room at designated time
- German and Norma will install MS 365 (2-3) hours per computer
- Staff member picks up computer

TRAINING--TBD
MONITORS

- Bring old monitor to conference
- Pick up new monitor(s) and bag of cords (with name on it)
- Try to install yourself
- Techies will come around to help and train.
WHAT DO YOU THINK?

TURN TO A TEAM MEMBER AND SHARE

- What do you like about the changes?
- What stands out to you?
- What questions or fears do you have?
- How will this new technology help YOU and YOUR TEAM in your work?