



## *2-Way CAFE Affiliate Report to the CAFE Board*

11/21/15

### **1. The 2Way CAFE Board**

- Peggy Morrison, President (2015-2017)
- Patricia Wolf-Kincade, Vice President (2014-2016)
- Estella Hernandez-Patel, Secretary (2015-2017)
- Melanie McGrath, Treasurer (2015-2016)
- Jennifer Martinez, Member-at-large (2015-2016)

### **2. The 2 Way CAFE 2015-2016 Action Plan: Progress Report**

a. Planning for 2 Way Activities at the Annual Conference is moving forward:

- 2-Way Reception, in collaboration with DLeNM, is scheduled for Thursday 3/24/15, 6-8 p.m. Kathryn Lindholm Leary has accepted our invitation to be the Guest of Honor.
- 2-Way Program Showcase is scheduled for Saturday 3/26/15, 9-12 a.m. In December, we will solicit applications from 2-Way schools interested in participating.
- Peggy Morrison is representing 2-Way CAFE on the CAFE Planning Committee.
- 2Way CAFE is collaborating with Jody Weincek to support the planned 2Way Pre-Conference Institute at CAFE.

b. 2-Way CAFE Board members have been happy to participate in the CAFE Regional Conferences in Bakersfield and Stockton with informational workshops about 2-Way.

We look forward to our presentations at the two upcoming Regional Conferences. At the two upcoming conferences, we request that the attending CAFE Board Member be introduced at one of the general sessions to welcome participants on behalf of 2Way CAFE and invite their participation in our affiliate.

c. The next 2Way CAFE Newsletter will be distributed in January.

#### **The 2 Way CAFE 2015-2016 Action Plan**

- Aligned with the CAFE Compass
- Emphasizes collaboration with CAFE
- Prioritizes continuity of previous 2 Way Board commitments and gradual development of new ideas and activities.

*The 2 Way CAFE Action Plan is color-coded:*

yellow = CAFE Compass Sections

blue = 2 Way CAFE primary goals for 2015-2016

- Coordinate with CAFE and CAFE PDS to support PD relevant for 2 Way programs.
- Liaison and partner with key professional and advocacy organizations.
- Increase 2Way CAFE's efficacy by broadening participation.

green = Priority Action items

orange = areas where financial support is needed to carry out actions

### 3. Finances

2-Way CAFE requests financial support from the CAFE Board for short-term expenses to carry out planned participation at the regional and annual conferences. We are also reaching out for sponsorship from publishers and local businesses but have not yet confirmed any funds.

The requested funds will allow the 2-Way CAFE Board to have one in-person extended meeting/retreat, scheduled for March 22. The goals of this meeting will be to build vision and plans for a more robust 2-Way CAFE affiliate looking ahead 5 years. To that same aim, we will use the conference activities and our newsletter as opportunities to get direct input from our affiliate members and 2-Way practitioners and researchers at large about their needs and their vision for the affiliate.

| SHORT TERM FUNDING REQUEST to the CAFE BOARD from 2-WAY CAFE  |   |   | 11/21/15      |
|---|---|---|---------------|
| Activity  | Activity Detail   | Rationale/Notes   | Cost estimate |
| Annual Conference<br>-Exhibit table<br>-Reception<br>-2Way Program Showcase<br>- Institute<br>-workshop strand<br>-membership meeting | 2 Way Reception   | Partnership w/DLeNM<br>Honor K. Lindholm-Leary  | \$1500        |
|   | Travel cost for 2Way Board members (\$400 x 2 + \$200 x 1 = \$1200)                             | Board members must be present to implement all planned activities                             | \$1000        |
|   | Lodging for 2Way Board members (4 nights) (\$230 x 3 x 4 = \$2760)                              | Board members must be present to implement all planned activities                             | \$3000        |
| 2Way CAFE Board<br>Extended Meeting Retreat   | Tuesday, March 22   | Build vision for a more robust 2-Way CAFE affiliate looking ahead 5 years<br>Initial planning |               |
| Regional conferences  | Travel for one board member to present parent workshop at each regional conference. (\$200 x 4) |   | \$800         |
| Cal Tog Meeting representative  | December 15   | Continue partnership with Californians Together   | \$400         |
| TOTAL REQUEST   |   |   | \$6700        |

### 4. Respectfully submitted on behalf of the 2Way CAFE Board

*Peggy Morrison,*  
2Way CAFE President

November 21, 2015